THIEF RIVER FALLS CITY COUNCIL
AGENDA
TUESDAY – AUGUST 4, 2015

ASPHULT CHURCH – PIONEER VILLAGE
4:30 PM

1. CALL TO ORDER
1.5 PLEDGE OF ALLEGIANCE
2. ROLL CALL

3. PUBLIC FORUM – Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. Speakers are requested to come to the microphone, state their name and address for the record, and limit their remarks to five minutes. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.

4. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

5. APPROVE AGENDA – Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.

6. CONSENT AGENDA – These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.

   6.01 Approval of July 21, 2015 Council Proceedings. (page 3-7)
   6.02 Approve City of Thief River Falls Bills and Disbursements. (see attached)
   6.03 Approval of Beer in the Park Permit for VFW Post 2793 (page 8-9)
   6.04 Approval of Beer in the Park Permit for Lincoln High School Class of 2005 (page 10-11)
   6.05 Approval to accept Donation from Dondelinger Foundation (page 12)

7. NEW BUSINESS
8. COUNCIL BOARDS AND COMMISSIONS REPORTS – Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.

9. UPCOMING MEETINGS

9.01 Utilities Committee Meeting – August 10th at 4:30 p.m.
9.02 Parks & Recreation/Public Safety Committee Meeting – August 11th at 4:30 p.m.
9.03 Public Works Committee Meeting – August 12th at 5:00 p.m.
9.04 Administrative Services Committee Meeting – August 13th at 4:30 p.m.
9.05 City Council Meeting – August 18th at 5:30 p.m.

10. INFORMATIONAL ITEMS

11. ADJOURNMENT
The City Council of Thief River Falls, Minnesota, met in regular session at 5:30 p.m. on July 21, 2015 in the Council Chambers of City Hall. The following Councilmembers were present: Holmer, Hagen, Howe, Narverud, Schmalz, Sollom, Prudhomme and Brown. No Councilmembers were absent. Holmer chaired the meeting.

PUBLIC FORUM/PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION/ANNOUNCEMENTS

- 2014 Audit – Tracee Bruggeman, Brady Martz

APPROVAL OF AGENDA

Councilmember Howe motioned, being seconded by Councilmember Prudhomme, to approve the agenda with the addition of training discussion. On vote being taken, the motion was unanimously approved.

RESOLUTION NO. 7-158-15: APPROVAL OF COUNCIL PROCEEDINGS

Presented as part of the Consent Agenda, Councilmember Schmalz introduced Resolution No. 7-158-15, being seconded by Councilmember Narverud, that:

RESOLVED, by the City Council, to approve July 7, 2015 Council Proceedings.

On vote being taken, the motion was unanimously approved.

RESOLUTION NO. 7-159-15: APPROVAL OF PAYMENT OF BILLS

Presented as part of the Consent Agenda, Councilmember Schmalz introduced Resolution No. 7-159-15, being seconded by Councilmember Narverud, that:

RESOLVED, by the City Council, to authorize payment of bills and disbursements in the total amount of $592,266.57. A printout of the approved payments and disbursements is attached hereto and made a part hereof.

On vote being taken, the motion was unanimously approved.

RESOLUTION NO. 7-160-15: APPROVAL OF APPOINTMENT OF DICK WITTENBERG AS DATA COMPLIANCE OFFICIAL FOR THE POLICE DEPARTMENT

Presented as part of the Consent Agenda, Councilmember Schmalz introduced Resolution No. 7-160-15, being seconded by Councilmember Narverud, that:

RESOLVED, by the City to accept an Administrative Services Committee’s recommendation to appoint Dick Wittenberg, Police Chief, as Data Compliance Official as it relates to government data of the Police Department.
RESOLUTION NO. 7-161-15: APPROVAL OF TOBACCO LICENSE TO BRUGGEMAN’S SUPER VALU

Presented as part of the Consent Agenda, Councilmember Schmalz introduced Resolution No. 7-161-15, being seconded by Councilmember Narverud, that:

RESOLVED, by the City Council, to accept an Administrative Services Committee recommendation to approve a Tobacco License for Bruggeman’s Food Store TRF, Inc., DBA Bruggeman’s Super Valu, effective August 5, 2015 through December 31, 2015.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 7-162-15: APPROVAL OF CHANGE ORDER NO. 1 WITH DAVIDSON CONSTRUCTION FOR THE 2015 STREET & UTILITIES IMPROVEMENTS

Presented as part of the Consent Agenda, Councilmember Schmalz introduced Resolution No. 7-162-15, being seconded by Councilmember Narverud, that:

WHEREAS, a contract was awarded to Davidson Construction on June 9th in the amount of $2,991,107.40 for the following items of work:

1. Noper Property Phase I – Street & Utilities Improvements
2. Mark Boulevard – Street Improvements and lighting
3. Markley Avenue – Street & Utilities Improvements
4. Tindolph Avenue – Water Main Replacement
5. Alice Drive – Street & Utilities Improvements
6. Calumel Avenue – Street Improvements
7. Northwest Mfg. Home Park Water & Sewer Extensions (Alternate 1)
8. Breezy Drive – Street Improvements (Alternate 2)

WHEREAS, When Davidson Construction began utility improvements at First Street and Barzen Avenue a 16” water main was encountered. Records had indicated 10” water main at this location. The increased cost for exposing the water main and using a larger gate valve and associated fittings is $25,810.00. We also requested the contractor replaced the proposed iron curb box rods with stainless steel to prevent future corrosion problems that have been encountered with iron rods. The increased cost for the stainless steel rods is $2,520.00. The change order total is $28,330.00. The elimination of the 10” gate valve and associated items will reduce the project cost by $7,865.00 for a net increase of $20,465.00.

THEREFORE, BE IT RESOLVED, by the City Council, to accept a Public Works Committee recommendation to approve Change Order No. 1 with Davidson Construction for the 2015 Street & Utilities Improvements in the amount of $20,465.00.
On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 7-163-15: APPROVAL OF GIRLS HOCKEY STATE CHAMPIONSHIP SIGNS AT THE ENTRANCES OF TOWN

Presented as part of the Consent Agenda, Councilmember Schmalz introduced Resolution No. 7-163-15, being seconded by Councilmember Narverud, that:

WHEREAS, the Girls High School Hockey team won the 2015 State Championship and has requested installing signs acknowledging their accomplishment at the entrances to town.

THEREFORE, BE IT RESOLVED, by the City Council, to accept a Public Works Committee recommendation to approve installation of signs acknowledging the 2015 State Championship Girls Hockey Team at the entrances to the City on State Highways subject to City and State rules and regulations.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 7-164-15: APPROVAL TO ACCEPT QUOTE PROVIDED BY MIDWEST REFRIGERATION FOR THE PURCHASE AND INSTALLATION OF A COMPRESSOR FOR THE HUCK

Presented as part of the Consent Agenda, Councilmember Schmalz introduced Resolution No. 7-164-15, being seconded by Councilmember Narverud, that:

WHEREAS, the last day of hockey camp this year we had compressor #1 go down. After getting it checked out we are in need of major repair or replacement. Midwest Refrigeration provided 3 quotes; and

WHEREAS, the following quotes were submitted:
- New compressor- 2 year warranty- alignment extra $36,010.37
- Remanufactured Compressor- 1 year warranty- alignment extra $34,409.88
- Rebuild existing Compressor- 90 day warranty on new parts $31,656.56

THEREFORE, BE IT RESOLVED, by the City Council, to accept the Parks and Recreation/Public Safety Committee’s recommendation to accept the price provided by Midwest Refrigeration for the purchase and installation of a new compressor for the Huck ice plant in the amount of $36,010.37.

On vote being taken, the resolution was unanimously passed.
RESOLUTION NO. 7-165-15: RESOLUTION APPROVING PROGRESSION RAISE FOR CHRISTOPHER KRIE, APPRENTICE LINEWORKER

Presented as part of the Consent Agenda, Councilmember Schmalz introduced Resolution No. 7-165-15, being seconded by Councilmember Narverud, that:

RESOLVED, by the City Council, to accept the Public Utilities Committee recommendation and grant Christopher Klie, Apprentice Lineworker, a progression raise. Mr. Klie shall progress to Step 3 of 8 of the Grade Level 6/Pay Range 8 Apprentice Lineworker salary schedule, for a new hourly salary of $25.51 effective July 20, 2015.

On vote being taken, the resolution was unanimously passed.

TRAINING DISCUSSION
The Council discussed Park and Recreation Joe Amundson’s attendance at the National Recreation and Parks Association annual conference in Las Vegas this September. The Committee was asked to review it. Amundson had asked to forgo his fall State Conference and the National event as it is the 50th anniversary. Cost to attend either are very similar. The Committee stated it was a budgeted expense and Amundson could choose which was more beneficial to him as a manager. The Committee stated they did not want to micro-manage budgeted items and treat Amundson any differently than other department managers. By consensus the Council supports the Committee’s position on the matter.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Parks & Recreation/Public Safety Committee – Howe
- Cemetery discussion
- Utilities Committee – Holmer
- Public Works Committee – Prudhomme
- Administrative Services Committee - Schmalz

UPCOMING MEETINGS/EVENTS

- Public Hearing – August 3rd at 5:00 p.m.
- City Council Meeting – August 4, 2015 at 5:30 p.m. at Pioneer Village
- Utilities Committee Meeting – August 10th at 4:30 p.m.
- Parks & Recreation/Public Safety Committee Meeting – August 11th at 4:30 p.m.
- Public Works Committee Meeting – August 12th at 5:00 p.m.
- Administrative Services Committee Meeting – August 13th at 4:30 p.m.
- City Council Meeting – August 18th at 5:30 p.m.

INFORMATIONAL ITEMS

- Investment Summary date 6/30/2015
ADJOURNMENT

There being no further discussion, Councilmember Schmalz moved, being seconded by Councilmember Hagen to adjourn at 6:11 p.m. to the Public Hearing August 3, 2015 at 5:00 p.m. On vote being taken, the Chair declared the motion unanimously carried.

__________________________
Brian D. Holmer, Mayor

Attest:
__________________________
Larry Kruse, City Administrator
CITY OF THIEF RIVER FALLS
PROPOSED RESOLUTION

RESOLUTION NO. : APPROVAL OF BEER IN THE PARK PERMIT FOR VFW POST 2793

Presented as part of the Consent Agenda, Councilmember ______ introduced Resolution No. ,
being seconded by Councilmember ________, that:

RESOLVED, by the City Council, to grant VFW Post 2793 a Beer in the Park Permit,
effective August 16, 2015 from 1:00 p.m. to 5:00 p.m. at Oakland Park to allow for the
consumption of 3.2% malt liquor in the park.

Presented at the August 4, 2015 Council Meeting

Introduced by: ____________________________

Seconded by: ____________________________

Roll Call (if required):
___ Holmer ___ Howe ___ Sollom ___ Hagen ___ Brown ___ Prudhomme ___ Schmalz ___ Narverud

Notes:____________________________________
________________________________________
CITY OF THIEF RIVER FALLS

Beer in the Park Permit
***(UP TO 3.2 MALT LIQUOR ONLY)***
City Code Section 111.048

***Application must be presented to the City Council for approval prior to the event***

Applicant: Veterans of Foreign Wars Post 2793
(organization name if applicable)

Contact Person: GARY PAGE

Address: 100 X 303
TR

Phone: 681 1211

Date of Event: Aug 16 2015

Park to be Used: Oakland Park

Hours: 1 PM to 5 PM

Type of Event: Picnic

Approximate number of persons attending: 150

Has the park been reserved with the Parks and Recreation Department? YES NO

I understand that no financial transaction may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge) YES NO

I understand that the permit allows for the consumption of 3.2 malt liquor only. No strong beer, wine, or intoxicating liquor is allowed. YES NO

I understand that applicant shall comply and enforce all restrictions, limitations, and regulations regarding the consumption of malt liquor under the City Code and State Statute. YES NO

Applicant understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

SIGNATURE OF APPLICANT: ____________________________

For Office Use Only:
DATE APPLICATION RECEIVED ____________________________
DATE OF COUNCIL ACTION ____________________________
CITY OF THIEF RIVER FALLS
PROPOSED RESOLUTION

RESOLUTION NO. #: APPROVAL OF BEER IN THE PARK PERMIT FOR LINCOLN HIGH SCHOOL CLASS OF 2005

Presented as part of the Consent Agenda, Councilmember _____ introduced Resolution No., being seconded by Councilmember ________, that:

RESOLVED, by the City Council, to grant Lincoln High School Class of 2005 a Beer in the Park Permit, effective August 15, 2015 from 12:00 p.m. to 3:00 p.m. at Hartz Park to allow for the consumption of 3.2% malt liquor in the park.

Presented at the August 4, 2015 Council Meeting

Introduced by: __________________________

Seconded by: __________________________

Roll Call (if required):
____ Holmer ____ Howe ____ Sollom ____ Hagen ____ Brown ____ Prudhomme ____ Schmalz ____ Narverud

Notes: ____________________________________________

__________________________________________________

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CITY OF THIEF RIVER FALLS

Beer in the Park Permit

***(UP TO 3.2 MALT LIQUOR ONLY)***

City Code Section 111.048

***Application must be presented to the City Council for approval prior to the event***

Applicant: Lincoln High School Class of 2005

Contact Person: Jenna Hanson

Address: 7879 15th Ave SE

Kandiyohi, MN 56251

Phone: 320-894-3314

Date of Event: Saturday, August 15 2015

Park to be Used: Hartz Park

Hours: noon to 3pm

Type of Event: Reunion Picnic

Approximate number of persons attending: 75

Has the park been reserved with the Parks and Recreation Department?

I understand that no financial transaction may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge)

I understand that the permit allows for the consumption of 3.2 malt liquor only. No strong beer, wine, or intoxicating liquor is allowed.

Please, do not bring glass containers to the parks! Aluminum or plastic containers create less safety hazards. We ask that you put your garbage in the cans provided following your event. Help us keep our parks clean!!

Applicant understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

SIGNATURE OF APPLICANT:

For Office Use Only:
DATE APPLICATION RECEIVED DATE OF COUNCIL ACTION
CITY OF THIEF RIVER FALLS
PROPOSED RESOLUTION

RESOLUTION NO.: APPROVAL TO ACCEPT DONATION FROM DONDELINGER FOUNDATION

Presented as part of the Consent Agenda, Councilmember _____ introduced Resolution No., being seconded by Councilmember __________, that:

RESOLVED, by the City Council, to accept the following grant from Dondelinger Foundation:

- $5,000 for the Curling Club
- $2,411 for Police Department
- $5,000 for the Kiwanis Playground

Presented at the August 4, 2015 Council Meeting

Introduced by: ________________________

Seconded by: ________________________

Roll Call (if required):

_Holmer_Howe_Sollom_Hagen_Brown_Prudhomme_Schmalz_Narverud

Notes:_________________________________________________________________

_________________________________________________________________