



# CITY OF THIEF RIVER FALLS

## PARADE APPLICATION

City Code Section 92.090 – 92.095

- \*\*\*Application must be returned to the City Administrator 30 days prior to the date of the proposed parade.
- \*\*\*Applicant must provide a Certificate of Insurance naming the City as an additional insured.
- \*\*\*Payment of \$20.00 must be paid prior to parade.
- \*\*\*If a State Highway is crossed during the parade, a permit application must be completed and sent to the Minnesota Department of Transportation for their approval prior to the parade.

**SPONSORING ORGANIZATION:** \_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**DATE OF PARADE:** \_\_\_\_\_

**HOURS:** \_\_\_\_\_ **to** \_\_\_\_\_

**DETAILED ROUTE:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*In accordance with City Code, candy and other items shall not be distributed from floats, vehicles, or other objects taking part in the parade. Candy and other items may be distributed by individuals walking along the parade route, near the street curb and away from that part of the street over which the parade is traveling.*

*Applicant understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.*

**FOR OFFICE USE ONLY:**

DATE APPLICATION RECEIVED \_\_\_\_\_

APPROVED BY CHIEF OF POLICE? \_\_\_\_\_ YES \_\_\_\_\_ NO DATE \_\_\_\_\_