

COUNCIL PROCEEDINGS

January 20, 2009

The City Council of Thief River Falls, Minnesota, met in regular session at 5:00 p.m. on January 20, 2009 in the Council Chambers of City Hall. The following Councilmembers were present: Cullen, Erickson, Holten, Kajewski, Lee, Schmalz, and Mayor Nordhagen. Councilmember Bendickson was absent. Mayor Nordhagen chaired the meeting.

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION/ANNOUNCEMENTS

Mayor Nordhagen presented a proclamation proclaiming February 8-14, 2009 as Scouting Anniversary Week, urging all citizens to express appreciation to the community organizations that sponsor Scouting and the volunteer leaders for bringing this values-based program to our young people. Councilmember Cullen moved, being seconded by Councilmember Kajewski, to authorize the Mayor to sign such proclamation. On vote being taken, the Chairman declared the motion unanimously passed.

APPROVAL OF AGENDA

Councilmember Kajewski motioned, being seconded by Councilmember Cullen, to approve the agenda with the removal of Agenda Item 4.02 and the addition of Agenda Item 7.03 and 7.04. On vote being taken, the motion was unanimously approved and the agenda adopted.

RESOLUTION NO. 1-17-09: APPROVAL OF COUNCIL PROCEEDINGS

Presented as part of the Consent Agenda, Councilmember Schmalz introduced Resolution No. 1-17-09, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to approve the January 6, 2009 Council Proceedings as presented.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-18-09: APPROVAL OF PAYMENT OF BILLS

Presented as part of the Consent Agenda, Councilmember Schmalz introduced Resolution No. 1-18-09, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to authorize payment of bills and disbursements in the total amount of \$383,712.16. A printout of the approved payments and disbursements is attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-19-09: APPROVAL OF PROGRESSION RAISE FOR JUSTIN STEINBRINK, LINEWORKER

Presented as part of the Consent Agenda, Councilmember Schmalz introduced Resolution No. 1-19-09, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to approve a Public Utilities Committee recommendation and grant Justin Steinbrink, Lineworker, a progression raise. Mr. Steinbrink shall progress to Step 8 (top) of the Grade Level 6/Pay Range 8 Lineworker (post 2006 hire) Salary Schedule, retroactive to January 2, 2009.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-20-09: APPROVAL OF PROGRESSION RAISE FOR LYNN SKIBICKI, CAD OPERATOR

Presented as part of the Consent Agenda, Councilmember Schmalz introduced Resolution No. 1-20-09, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to approve a Public Utilities Committee recommendation and grant Lynn Skibicki, CAD Operator, a progression raise. Mr. Skibicki shall progress to Step 5 of the Grade Level 5/Pay Range 5 CAD Operator (post 2006 hire) Salary Schedule, effective January 24, 2009.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-21-09: APPROVAL OF ADDITION OF ITEM TO 2009 STREET, SIDEWALK, AND UTILITY FEASIBILITY STUDY

Ron Lindberg, Public Works Director, and Mark Borseth, Assistant Public Works Director, presented the addition of an item to the 2009 Street, Sidewalk, and Utility Feasibility Study. Following discussion, Councilmember Kajewski introduced Resolution No. 1-21-09, being seconded by Councilmember Cullen, that:

WHEREAS, Resolution No. 1-15-09 called for the preparation of a feasibility study to be accomplished for proposed street, sidewalk, and utility improvements; and,

WHEREAS, the City wishes to have a watermain replacement on Maple Avenue also be considered as part of the 2009 improvement projects.

THEREFORE, BE IT RESOLVED, by the City Council to include a proposed watermain replacement project on Maple Avenue, from First Street to Hughes Street, to be referred to the Public Works Director for study and that he include this project in the 2009 Street, Sidewalk, and Utility Feasibility Report.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-22-09: ACCEPTANCE OF PROPOSED 2009 STREET, SIDEWALK AND UTILITIES IMPROVEMENT PROJECT FEASIBILITY STUDY AND CALLING FOR PUBLIC HEARING

A Public Works Committee recommendation was presented. Following discussion, Councilmember Lee introduced Resolution No. 1-22-09, being seconded by Councilmember Kajewski, that:

WHEREAS, pursuant to Resolution No. 1-15-09 and Resolution No. 1-21-09, a report has been prepared by the Public Works Director with reference to the following proposed improvements:

- 1) Sanitary sewer extension - South Eastwood Addition;
- 2) Utilities extensions – Highway 59 SE (Care Center property);
- 3) Watermain replacements on Crocker Avenue; Taft Street from Kendall Avenue to Merriam Avenue;
- 4) Utilities extensions – Barzen Avenue (Agri Business Enterprise property);
- 5) Bituminous reclamation and resurfacing – Brooks Avenue from Third Street to Sixth Street; and,
- 6) Bituminous resurfacing – Greenwood Street from 350 feet east of Spruce Avenue to Hanson Drive; and,
- 7) Watermain replacement – Maple Avenue from 1st Street to Hughes Street.

WHEREAS, the report provides information regarding whether the proposed projects are necessary, cost-effective, and feasible.

NOW, THEREFORE, BE IT RESOLVED, by the City Council, that the Council will consider the improvements of such projects in accordance with the report and the invoicing of abutting property for all or a portion of the cost of the improvements pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of \$1,700,000, pending successful granting of funds.

BE IT FURTHER RESOLVED, that a public hearing shall be held on such proposed improvements on the 26th day of February, 2009 in the Council Chambers of the City Hall at 7:00 p.m. and that the City Administrator shall give mailed and published notice of such hearing and improvements as required by law.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-23-09: APPROVAL OF AGREEMENT WITH AYRES ASSOCIATES TO CONDUCT SUPPLEMENTAL SAFETY INSPECTION OF DAM

A Public Utilities Committee recommendation was presented. Following discussion, Councilmember Cullen introduced Resolution No. 1-23-09, being seconded by Councilmember Erickson, that:

WHEREAS, Ayres Associates conducted an inspection of the Thief River Falls dam in 2007 as required by the Federal Energy Regulatory Commission (FERC); and,

WHEREAS, FERC has notified the City that a supplement to the Part 12 Safety Inspection of the dam is required and due before April 1, 2009.

THEREFORE, BE IT RESOLVED, by the City Council, to authorize and direct the Mayor and City Administrator to enter into an agreement with Ayres Associates to conduct a Fourth Part 12 Safety Inspection Report Supplement and a Supporting Technical Information Document (STID) Update with regard to the Thief River Falls Hydroelectric Facility. Cost of the agreement shall be no more than \$5,900 and shall be completed by March 11, 2009.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-24-09: APPROVAL TO MOVE MEETING DATES OF ADMINISTRATIVE SERVICES COMMITTEE AND PUBLIC UTILITIES COMMITTEE

The City Council reviewed a change in the meeting dates for the Administrative Services Committee and Public Utilities Committee. Following discussion, Councilmember Cullen introduced Resolution No. 1-24-09, being seconded by Councilmember Erickson, that:

RESOLVED, by the City Council, to approve the change in the meeting dates of the Administrative Services Committee to be held on the second Thursday of February, March, May, June, August, September, November and December 2009 and the Public Utilities Committee meetings to be held on the second Monday of February, March, May, June, August, September, November and December 2009.

On vote being taken, the resolution was unanimously passed.

UPCOMING MEETINGS

- City Council Meeting – February 3, 2009 at 5:00 p.m.
- Tri-Cities Meeting – February 4, 2009 at 6:00 p.m.

ADJOURNMENT

There being no further discussion, Councilmember Schmalz moved, being seconded by Councilmember Kajewski, to adjourn the meeting at 5:31 p.m. until Thursday, January 22, 2009 at 7:00 p.m. for a Visioning Meeting. On vote being taken, the Chair declared the motion unanimously carried and the meeting adjourned.

Steve Nordhagen, Mayor

Attest: _____
Jodie R. Torkelson, City Administrator