

## COUNCIL PROCEEDINGS

December 16, 2008

The City Council of Thief River Falls, Minnesota, met in regular session at 5:00 p.m. on December 16, 2008 in the Council Chambers of City Hall. The following Councilmembers were present: Bendickson, Cullen, Holten, Kajewski, Lee, Schmalz, and Mayor Nordhagen. Councilmember Erickson was absent. Mayor Nordhagen chaired the meeting.

### **APPROVAL OF AGENDA**

Councilmember Lee motioned, being seconded by Councilmember Schmalz, to approve the agenda with the addition of six items. On vote being taken, the motion was unanimously approved and the agenda adopted.

### **RESOLUTION NO. 12-284-08: APPROVAL OF COUNCIL PROCEEDINGS**

Presented as part of the Consent Agenda, Councilmember Cullen introduced Resolution No. 12-284-08, being seconded by Councilmember Bendickson, that:

RESOLVED, by the City Council, to approve the December 2, 2008 Hearing Proceedings and the December 2, 2008 Council Proceedings as presented.

On vote being taken, the resolution was unanimously passed.

### **RESOLUTION NO. 12-285-08: APPROVAL OF PAYMENT OF BILLS**

Presented as part of the Consent Agenda, Councilmember Cullen introduced Resolution No. 12-285-08, being seconded by Councilmember Bendickson, that:

RESOLVED, by the City Council, to authorize payment of bills and disbursements in the total amount of \$1,409,648.78. A printout of the approved payments and disbursements is attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

### **RESOLUTION NO. 12-286-08: APPROVAL TO RENEW ANIMAL DISPOSAL AGREEMENT WITH DANIEL AND JANECE TRONTVET**

Presented as part of the Consent Agenda, Councilmember Cullen introduced Resolution No. 12-286-08, being seconded by Councilmember Bendickson, that:

RESOLVED, by the City Council, to authorize and direct the Mayor and City Administrator to execute an agreement with Daniel and Janece Trontvet whereby the Trontvets will provide and maintain an animal disposal site for use by the City on their property for calendar year 2009 for an \$800.00 fee payable in two \$400 installments on June 30, 2009 and December 31, 2009.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 12-287-08: APPROVAL OF EMPLOYMENT OF PAUL KEZAR AS A PATROL OFFICER**

Presented as part of the Consent Agenda, Councilmember Cullen introduced Resolution No. 12-287-08, being seconded by Councilmember Bendickson, that:

RESOLVED, by the City Council, to accept a Public Safety Committee recommendation and approve the employment of Paul Kezar as a Patrol Officer, effective January 5, 2009. Mr. Kezar shall be placed at Step 1 of the LELS Grade Level 6 (Appendix B) salary schedule.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 12-288-08: APPROVAL OF PROGRESSION RAISE FOR TRENT COLLINS, PUBLIC WORKS MAINTENANCE (AIRPORT) PART-TIME EMPLOYEE**

Presented as part of the Consent Agenda, Councilmember Cullen introduced Resolution No. 12-288-08, being seconded by Councilmember Bendickson, that:

RESOLVED, by the City Council, to accept a Public Works Committee recommendation and grant Trent Collins, part-time Public Works Maintenance (Airport) employee, a progression raise. Mr. Collins has completed 2,080 hours of employment and shall progress to Step 3 of the Grade Level 4/Pay Range 4 Public Works Maintenance (Airport) salary schedule, retroactive to November 16, 2008.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 12-289-08: APPROVAL OF 2009 CITY LICENSE RENEWALS**

Presented as part of the Consent Agenda, Councilmember Cullen introduced Resolution No. 12-289-08, being seconded by Councilmember Bendickson, that:

RESOLVED, by the City Council, to approve the issuance of the following licenses, effective January 1, 2009 through December 31, 2009:

**TOBACCO LICENSES      \$24**

American Legion Post 117 Inc.  
Arnold Avenue Store  
Best Western Inn  
BPOE Elk's Lodge 1308  
Eagles Club  
East Side Tesoro  
Erl's Market, Inc.  
Falls Liquor  
Farmer's Union Oil Company  
Holiday Stationstore #197  
Hugo's #7

**ON-SALE 3.2 BEER LICENSE      \$250**

Pizza Hut

**OFF-SALE 3.2 BEER LICENSE      \$100**

East Side Tesoro  
Erl's Market, Inc.  
Holiday Stationstore #197  
Super One Foods  
Wal-Mart Supercenter #3761

**JUNK DEALER'S LICENSE      \$45**

Phillip's Iron & Metal, Inc.

Lantern Restaurant & Lounge  
Law Enforcement Center  
Pennington Main  
Pennington Square  
Rusty Nail  
Super One Foods  
The Schooner Bar & Grill  
VFW Post #2793  
Wal-Mart Supercenter #3761

**PAWN BROKER'S \$40**  
Northern Gun & Pawn

**ON-SALE LIQUOR LICENSE \$2,800**

\*American Legion Club #117  
\*Bemidji Bowl Inc. (Family Bowl)  
\*Best Western of TRF, Inc.  
Edward C. Turenne (The Hayloft)  
\*Evergreen J&J Inc. (Evergreen Eating Empor)  
\*Hallsy (Black Cat Sports Bar and Grill)  
\*Lantern of TRF (Lantern Restaurant & Lounge)  
Spike Inc. (Rusty Nail)  
Steven P. Carlson (The Schooner Bar & Grill)  
William S. Fraser (Fraser's Sports Café)

\*License includes outdoor seating area

**TAXI LICENSE \$25 for 1st,  
\$15 each add'l**

Northland Taxi  
Aabra Transportation

**SUNDAY ON-SALE LIQUOR \$200**

\*American Legion Club #117  
\*Bemidji Bowl Inc. (Family Bowl)  
Best Western of TRF, Inc.  
Hallsy Inc. (Black Cat Sports Bar and Grill)  
Edward C. Turenne (The Hayloft)  
\*Lantern of TRF (Lantern Restaurant & Lounge)  
William S. Fraser (Fraser's Sports Café)  
Spike Inc. (Rusty Nail)  
VFW Post #2793  
Steven P. Carlson (The Schooner Bar & Grill)

**CLUB ON-SALE LIQUOR \$500**

BPOE Lodge 1308 (Elks)  
\*FOE Aerie 2368 (Eagles)  
VFW Post #2793

**SEWAGE DUMPING LICENSE \$35**

Dick's Septic Service

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 12-290-08: APPROVAL OF CONVENTION AND VISITORS  
BUREAU 2009 BUDGET**

Presented as part of the Consent Agenda, Councilmember Cullen introduced Resolution No. 12-290-08, being seconded by Councilmember Bendickson, that:

WHEREAS, the TRF Convention and Visitors Bureau (CVB) provides the marketing of the City through a portion of the lodging tax proceeds collected by the City;

WHEREAS, the bylaws of the CVB state that their budget shall be approved by the City Council each year in November for the succeeding year.

WHEREAS, the CVB's proposed 2009 budget has been reviewed by the City Administrator and it is recommended that the budget be approved.

THEREFORE, BE IT RESOLVED, by the City Council, to approve the TRF Convention and Visitors Bureau (CVB) 2009 budget, as presented.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 12-291-08: APPROVAL OF THIEF RIVER FALLS POLICE RELIEF ASSOCIATION SPECIAL LEGISLATION**

Presented as part of the Consent Agenda, Councilmember Cullen introduced Resolution No. 12-291-08, being seconded by Councilmember Bendickson, that:

WHEREAS, the State of Minnesota requires that the City Council pass a resolution approving any special legislation passed by the State legislature on behalf of the City;

WHEREAS, the City of Thief River Falls has special legislation increasing the cap for payment for the Thief River Falls Police Relief Association survivor benefits in the last legislative session.

THEREFORE, BE IT RESOLVED, that the City Council does hereby approve the special legislation included in Chapter 134, Article 11, Subdivision 10.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 12-292-08: REFERRAL OF THE 2009-2014 CAPITAL IMPROVEMENTS PLAN**

The City Council reviewed the 2009-2014 Capital Improvements Plan. Following discussion, Councilmember Lee introduced Resolution No. 12-292-08, being seconded by Councilmember Bendickson, that:

WHEREAS, the 2009-2014 Capital Improvements Plan was presented to the City Council for adoption; and,

WHEREAS, the City Council requested clarification of certain proposed expenditures in the plan.

THEREFORE, BE IT RESOLVED, by the City Council, to refer the 2009-2014 Capital Improvements Plan back to the various committees including the Capital Acquisitions Committee for clarification.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 12-293-08: APPROVAL OF AIRPORT CAPITAL IMPROVEMENTS PROGRAM 2009-2015**

The City Council reviewed the 2009-2015 Airport Capital Improvements Program. Following discussion, Councilmember Lee introduced Resolution No. 12-293-08, being seconded by Councilmember Holten, that:

<u>Priority #</u>	<u>YEAR State/Fed Fiscal</u>	<u>PROPOSED IMPROVEMENT</u>	<u>FAA FUND</u>	<u>STATE FUND</u>	<u>LOCAL FUND</u>
1	2009	Reconstruct RW 13/31 & Txwy Phase 1	114,000	0	6,000
2	2009	Resign Runway from 3/21 to 4/22	7,600	0	400
3	2009	Hangar Area Restoration (6400 sq yds)	63,000	73,500	73,500
4	2009	Extend & Rehab Rwy 13/31 Phase 2	190,000	0	10,000
5	2010	Extend Rwy 13//31 Land Acquisition	114,000	0	6,000
6	2010	MPSH Facility: Hangar on E Apron	300,000	300,000	2,400,000
7	2010	Reconstruction Rwy 13/31 & Txwy Phase 1	570,000	0	30,000
8	2010	Extend Rwy 13/31 & Taxiway Phase 1	380,000	0	20,000
9	2010	Tractor w/Snow Blower	617,500	0	32,500
10	2010	Cargo Apron Design & Build	522,500	0	27,500
11	2011	Reconstruct Rwy 13/31 & Txwy Phase 2	12,682,500	0	667,500
12	2011	Extend Rwy 13/31 & Taxiway Phase 2	5,320,000	0	280,000
13	2011	Relocate ILS & ALS System Rwy 13/31	2,850,000	0	150,000
14	2011	Replace Rwy/Txy 13/31 Lighting	380,000	0	20,000
15	2012	ALP Update	114,000	0	6,000
16	2012	Terminal Building Modifications & Repair	0	420,000	180,000
17	2013	Two New T-Hangars	332,500	0	17,500
18	2013	New FBO Building	0	150,000	150,000
19	2013	Paved Prkng Lot & Hngrs Relocation Area	162,500	70,000	17,500
20	2014	SRE Building Expansion	665,000	0	35,000

RESOLVED, by the City Council, to approve the 2009-2015 Airport Capital Improvements Plan of which an entire copy is on file in the Office of the Public Works Director.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 12-294-08: APPROVAL OF FISCAL YEAR 2009 AIRPORT IMPROVEMENT PROGRAM**

The City Council reviewed the Fiscal Year 2009 Airport Improvement Program. Following discussion, Councilmember Bendickson introduced Resolution No. 12-294-08, being seconded by Councilmember Cullen, that:

WHEREAS, the City has been notified that the Federal Aviation Administration (FAA) has received approval to fund program projects for airport improvements for the first part of the fiscal 2009 year; and,

WHEREAS, the City is required to choose available options for the entitlement funds.

THEREFORE, BE IT RESOLVED, by the City Council, to choose "Option 3" offered by the FAA indicating that the City chooses to hold on to the entitlements

past March 6, 2009 for use in a possible follow-on FY 2009 Program. That the City realizes that if Congress does not authorize a follow-on program, those entitlements would not be considered "carried over" and would not be available to the City in the future.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 12-295-08: APPROVAL OF 2009 BUDGET**

The City Council reviewed the 2009 Budget. Following discussion, Councilmember Kawewski introduced Resolution No. 12-295-08, being seconded by Councilmember Lee, that:

RESOLVED, by the City Council, to adopt the City-wide 2009 Budget in the amount of \$24,991,403 of revenue from all funds and \$25,169,971 of expenditures from all funds, with a transfer to (or use of) fund reserves of (\$178,568).

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 12-296-08: APPROVAL OF 2009 TAX LEVY**

The City Council reviewed the 2009 Tax Levy. Following discussion, Councilmember Lee introduced Resolution No. 12-296-08, being seconded by Councilmember Schmalz, that:

RESOLVED, by the City Council, to certify the City of Thief River Falls 2009 Tax Levy at \$1,582,406 to the Pennington County Auditor, representing a 3.6% decrease from the 2009 Tax Levy. The breakdown of the 2009 Tax Levy is as follows:

General Fund Levy	\$1,482,406
Bonded Debt Levy	<u>\$ 100,000</u>
NET TAX LEVY	\$1,582,406

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 12-297-08: APPROVAL OF COOPERATIVE AGREEMENT BETWEEN THE CITIES OF THIEF RIVER FALLS AND GOODRIDGE FOR A SMALL CITIES DEVELOPMENT PROGRAM**

The City Council reviewed a Cooperative Agreement between the City of Thief River Falls and the City of Goodridge. Following discussion, Councilmember Schmalz introduced Resolution No. 12-297-08, being seconded by Councilmember Bendickson, that:

RESOLVED, by the City Council, to authorize the Mayor to execute a Cooperative Agreement, dated January 19, 2009, between the City of Thief River Falls and the City of Goodridge whereby the Cities agree to submit a joint Small Cities Develop-

ment Program (SCDP) application for fiscal year 2009 funds. The Cities agree that:

- The City of Thief River Falls will enter into and be named Applicant and Grantee for this joint project on a contract with the Department of Employment and Economic Development (DEED);
- The Cities of Thief River Falls and Goodridge have agreed that the Mayor of Thief River Falls will be the authorized official on the grant agreement with DEED;
- The City of Thief River Falls acknowledges that it will be the responsible legal environmental entity for the entire project and conduct an environmental review for the project; and,
- The Cities of Thief River Falls and Goodridge have agreed to submit a single purpose application for the activities of owner-occupied rehabilitation and rental housing rehabilitation;
- The City of Thief River Falls acknowledges that it will be the fiscal agent for the project by receiving grant funds from DEED;
- The City of Thief River Falls acknowledges that it will be responsible for issuing payments to contractors and vendors for all projects in both cities and the county;
- The City of Thief River Falls acknowledges that an audit may be conducted on all DEED funds; and,
- The communities have agreed on the initial goals of 19 owner-occupied homes in the City of Thief River Falls and eight rental units in the City of Goodridge. The communities understand that the goals stated may need to be adjusted as interest and average costs per hours may run higher or lower in each community. The cities and county have agreed to allow the implementing project administrator latitude to adjust goals as appropriate.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 12-298-08: APPROVAL OF FINAL PAYMENT TO DAVIDSON CONSTRUCTION, INC. FOR 2008 STREET, SIDEWALK, AND UTILITIES IMPROVEMENT PROJECT**

Public Works Director Ron Lindberg and Assistant Public Works Director Mark Borseth, presented the final payment for the 2008 Street, Sidewalk and Utilities Improvement Pro-

ject. Following discussion, Councilmember Bendickson introduced Resolution No. 12-298-08, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to accept a Public Works Committee recommendation and authorize the final payment in the amount of \$217,126.08 to Davidson Construction, Inc. for completion of the 2008 Street, Sidewalk, and Utilities Improvement Project.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 12-299-08: APPROVAL OF CHANGE ORDER NO. 2 FOR THE 2007 STREET, SIDEWALK, AND UTILITIES IMPROVEMENT PROJECT AND APPROVAL OF FINAL PAYMENT TO DAVIDSON CONSTRUCTION SCHEDULE B**

The City Council reviewed Change Order No. 2 and the final payment to Davidson Construction for the 2007 Street, Sidewalk, and Utilities Improvement Project. Following discussion, Councilmember Lee introduced Resolution No. 12-299-08, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to approve Change Order No. 2 with Davidson Construction in the amount of \$6,153.54 to add the following to the 2007 Street, Sidewalk, and Utilities Improvement Project (Schedule B):

To remove a privately constructed roadway which connected Greenwood Street East to Nelson Drive as requested by the landowner. The landowner, with his authorization, was invoiced 100% of the cost.

BE IT FURTHER RESOLVED, by the City Council, to accept a Public Works Committee recommendation and authorize the final payment in the amount of \$105,011.27 to Davidson Construction, Inc. for completion of the 2007 Street, Sidewalk, and Utilities Improvement Project (Schedule B).

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 12-300-08: APPROVAL TO AUTHORIZE DEVELOPMENT OF COST ESTIMATES FOR ECONOMIC STIMULUS PROPOSALS**

The City Council reviewed a list of recommended projects that could be included in the proposed federal economic stimulus plan. Following discussion, Councilmember Lee introduced Resolution No. 12-300-08, being seconded by Councilmember Bendickson, that:

RESOLVED, by the City Council, to authorize that the Community Development Director and Public Works Director to develop cost estimates for proposals to be ready when the economic stimulus funding guidelines are available.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 12-301-08: APPROVAL OF RESOLUTION FOR WATER RATE INCREASE**

The City Council reviewed a recommendation for a water rate increase. Following discussion, Councilmember Cullen introduced Resolution No. 12-301-08, being seconded by Councilmember Kajewski, that:

WHEREAS, the City of Thief River Falls owns and operates a municipal water utility; and,

WHEREAS, the City Council sets the rates for the sale of water to retail customers; and,

WHEREAS, the City Council uses the revenue from the sale of water to retail customers for operation, maintenance, installation of water distribution system, financing loans and bonds, and other expenses of the Water Department; and,

WHEREAS, the City Council has determined that a change in water rates is needed.

THEREFORE, BE IT RESOLVED, by the City Council, that the existing water utility rates shall be in effect only for billings up to and including December 31, 2008; and,

BE IT FURTHER RESOLVED, that the following water utility rates shall be in effect for billings from and after January 1, 2009 until thereafter amended:

**WATER UTILITY RATES EFFECTIVE JANUARY 2009 BILLING**

**Determination of Rate:** As provided by City Ordinance, the City shall determine the rate at which a customer is charged.

**State Sales Tax:** Where applicable, the water utility rates shown below are subject to state sales tax.

**Monthly Service Charge:** The monthly service charge is the minimum charge and is in addition to any volume charge. A customer served by more than one meter shall be billed a service charge for each meter.

**Monthly Service Charge:**

<b>Service Size</b>	<b>Charge</b>
5/8" & 3/4"	\$ 12.10
1"	\$ 24.20
1-1/4"	\$ 38.00
1-1/2"	\$ 54.00

2"	\$ 96.00
3"	\$216.00
4"	\$383.00
6"	\$863.00

**Volume Charge per 1,000 gallons:** The volume charge, to be billed monthly, is as follows:

<b>Usage</b>	<b>Charge</b>
Up to 10,000 gallons	\$2.95 per 1,000 gallons
10,001 to 2,000,000 gallons	\$3.05 per 1,000 gallons
More than 2,000,000 gallons	\$2.62 per 1,000 gallons

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 12-302-08: RESOLUTION ESTABLISHING A GEOTHERMAL HEATING ELECTRIC RATE**

The City Council reviewed a memorandum from Director of Utilities Arlo Rude regarding Geothermal Heating System Rates. Following discussion, Councilmember Lee introduced Resolution No. 12-302-08, being seconded by Councilmember Kajewski, that:

WHEREAS, there is an increasing interest in geothermal heating systems that use the transfer of heat into and out of the earth to heat and cool buildings;

WHEREAS, the geothermal heating systems can be separately metered and served with a separate rate, which is designed to collect demand costs according to the demand that occurs during the City-wide system demand billing periods;

WHEREAS, this rate will provide a rate that gives assistance to the development of geothermal heating systems which will benefit customers in helping to reduce energy costs for heating and cooling.

THEREFORE, BE IT RESOLVED, that effective with the January 2009 billing, to add the following Electric Utility Rate Structure:

**RATE E1. Geothermal System Rate.**

- A. Availability. The following rate shall be charged and collected for the use of electricity for geothermal heating and cooling systems.
- B. Rate No. E1.

Customer Charge: \$2.00 per month

Coincidental Demand:  
Winter Demand \$6.50/KW  
Summer Demand \$4.10/KW

Energy Charge: All KWH's per month: 3.50 cents/KWH

Coincidental Billing Demand:

Winter Demand: In no month shall the demand to be billed be less than the maximum demand in kilowatts registered from November 20 through March 20 during Northern Municipal Power Agency and Minnkota Power Cooperative, Inc.'s coincidental billing demand periods. To be in effect for one year from March 20<sup>th</sup> to March 19<sup>th</sup> of the following year.

Summer Demand: In no month shall the demand to be billed be less than the greatest demand in kilowatts registered from March 20 through November 20 during Northern Municipal Power Agency and Minnkota Power Cooperative, Inc.'s controlled coincidental billing demand periods. To be in effect for one year from March 20<sup>th</sup> to March 19<sup>th</sup> of the following year.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 12-303-08: APPROVAL TO WRITE OFF UNCOLLECTIBLE UTILITY ACCOUNTS AND CERTIFY UNPAID UTILITY ACCOUNTS TO PENNINGTON COUNTY AUDITOR**

The City Council reviewed a memo from Barry Froiland, Utilities Billing/MIS Director, listing the accounts that were turned over to the Credit Bureau for the previous 12 months. Following discussion, Councilmember Schmalz introduced Resolution No. 12-303-08, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to approve write off \$25,541.90 of uncollectible utilities accounts to Bad Debt Expense. This represents 2/10 of one percent of the \$11,900,000 estimated total collections by the Utilities Billing Office for electric, water, wastewater, storm water, and sanitation utilities. Efforts shall continue for collection of these accounts.

BE IT FURTHER RESOLVED, to certify the following unpaid five accounts to the Pennington County Auditor for collection as a lien on the property owner's 2009 property tax:

Matthew P. Larson	Parcel No. 25-022-028-00	\$341.71
Dennis Blazejewski	Parcel No. 25-048-011-00	\$285.04
Brandy L. Good	Parcel No. 25-006-025-60	\$465.01

Dian Wilde	Parcel No. 25-020-038-30	\$276.31
Karl Gjernes	Parcel No. 25-005-092-30	\$250.36

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 12-304-08: APPROVAL OF A LOAN MATCHING GRANT TO PROPERTY MANAGEMENT SERVICE**

The City Council reviewed a Public Utilities Committee recommendation. Following discussion, Councilmember Holten introduced Resolution No. 12-304-08, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to accept a Public Utilities Committee recommendation to grant Property Management Service (Falls Mall) the following loan and matching grant:

Matching Grant – a \$2,000.00 matching grant from the Electric Department for installation of new ballasts and lamps in existing light fixtures.

Loan – A \$7,878.00 lighting incentive loan to cover the remaining costs in the new ballasts and lamps. Said loan will be payable at zero percent interest over a five-year term.

On vote being taken, the resolution was unanimously passed with Councilmember Lee abstaining from voting.

**RESOLUTION NO. 12-305-08: APPROVAL OF ON-SALE WINE LICENSE AND 3.2% ON-SALE MALT LIQUOR LICENSE TO HENMAR, INC. (KNOTTY PINE FOOD COURT)**

The City Council reviewed a Liquor License Application for Henmar, Inc. Following discussion, Councilmember Schmalz introduced Resolution No. 12-305-08, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to approve an On-Sale Wine License and a 3.2% On-Sale Malt Liquor License to Henmar, Inc. d.b.a. Knotty Pine Food Court, effective January 1, 2009 through December 31, 2009.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 12-306-08: APPROVAL OF TAX ABATEMENT FOR DONALD AND DONNA HARBOTT**

Following review of the information presented during the public hearing, Councilmember Lee introduced Resolution No. 12-306-08, being seconded by Councilmember Kajewski, that:

WHEREAS, Donald and Donna Harbott, 109 Woodland Court, have constructed a new home in a tax abatement district and have applied to the Community Development Department for a tax abatement; and,

WHEREAS, a public hearing was held on December 16, 2008 with regard to the request.

NOW, THEREFORE, BE IT RESOLVED, by the City Council to approve a tax abatement for Donald and Donna Harbott on property legally described as Lot Two (2), Block Two (2) of Allwood Acres Addition (Parcel No. 25-064-014-20). Total estimated abatement is \$473.05.

On vote being taken, the resolution was unanimously passed.

#### **CITY COUNCIL COMMITTEE REPORTS**

- Administrative Services Committee – Odette Bendickson, Chair
- Parks & Recreation Committee – Elvera Cullen, Chair
- Public Works Committee – Steve Nordhagen, Chair

#### **UPCOMING MEETINGS**

- City Council Meeting on January 6, 2009 at 5:00 p.m.

#### **ADJOURNMENT**

There being no further discussion, Councilmember Schmalz moved, being seconded by Councilmember Kajewski, to adjourn the meeting at 5:50 p.m. On vote being taken, the Chair declared the motion unanimously carried and the meeting adjourned.

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Steve Nordhagen, Mayor

Attest: \_\_\_\_\_  
Jodie R. Torkelson, City Administrator