

COUNCIL PROCEEDINGS

July 1, 2008

The City Council of Thief River Falls, Minnesota, met in regular session at 5:00 p.m. on July 1, 2008 in the Council Chambers of City Hall. The following Councilmembers were present: Bendickson, Cullen, Erickson, Holten, Kajewski, Lee, Schmalz, and Mayor Nordhagen. No Councilmembers were absent. Mayor Nordhagen chaired the meeting.

PRESENTATIONS/PROCLAMATION/ANNOUNCEMENTS

- Mayor Nordhagen proclaimed July 1, 2008 to be “Women of Today Founders Day” in Thief River Falls.
- Representative Dave Olin appeared before the City Council to recap the 2008 Legislative Session and answer questions.

APPROVAL OF AGENDA

Councilmember Schmalz motioned, being seconded by Councilmember Bendickson, to approve the agenda. On vote being taken, the motion was unanimously approved and the agenda adopted.

RESOLUTION NO. 7-165-08: APPROVAL OF COUNCIL PROCEEDINGS

Presented as part of the Consent Agenda, Councilmember Lee introduced Resolution No. 7-165-08, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to approve the June 17, 2008 Council Proceedings as presented.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 7-166-08: APPROVAL OF PAYMENT OF BILLS

Presented as part of the Consent Agenda, Councilmember Lee introduced Resolution No. 7-166-08, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to authorize payment of the bills and disbursements in the total amount of \$1,611,999.19. A printout of the approved payments and disbursements is attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 7-167-08: APPROVAL OF JUSTIN STEINBRINK, LINEWORKER, PROGRESSION RAISE

Presented as part of the Consent Agenda, Councilmember Lee introduced Resolution No. 7-167-08, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to approve a progression raise for Justin Steinbrink, Lineworker. Mr. Steinbrink shall progress to Step 7 of the Grade Level 6/Pay Range 8 Lineworker Salary Schedule, effective July 2, 2008.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 7-168-08: APPROVAL OF CIRCUS LICENSE TO GEORGE CARDEN CIRCUS INTERNATIONAL

Presented as part of the Consent Agenda, Councilmember Lee introduced Resolution No. 7-168-08, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to approve the issuance of a Circus License to George Carden Circus International at the Huck Olson Memorial Civic Center on Monday, July 21, 2008.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 7-169-08: APPROVAL OF TOBACCO LICENSE TO AMERICAN LEGION POST 117

Presented as part of the Consent Agenda, Councilmember Lee introduced Resolution No. 7-169-08, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to approve the issuance of a Tobacco License to the American Legion Post 117, effective July 1, 2008 through December 31, 2008.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 7-170-08: APPROVAL OF COMMERCIAL ENERGY RENOVATION LOAN TO JOHN KOPARI, OWNER OF 217 EAST THIRD STREET

Community Development Director Moore presented a Community Development Advisory Board recommendation. Following discussion, Councilmember Bendickson introduced Resolution No. 7-170-08, being seconded by Councilmember Erickson, that:

WHEREAS, the Community Development Advisory Board met on June 26, 2008 to consider a loan application submitted by John Kopari, owner of property located 217 East Third Street, to assist in the financing of renovations to the building's heating system, water heater, and wiring; and,

WHEREAS, the Community Development Advisory Board has recommended that the City Council approve the loan as requested.

THEREFORE, BE IT RESOLVED, by the City Council, to accept a Community Development Advisory Board recommendation to grant John Kopari a \$3,775.00 Commercial Energy Renovation Loan for renovations at 217 East Third Street. The loan will be payable over seven years at zero percent interest.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 7-171-08: APPROVAL OF FULL-TIME EMPLOYMENT TO LENNY JOHNSON, OFF-SALE CLERK

The City Council reviewed a proposed personnel item. Following discussion, Councilmember Kajewski introduced Resolution No. 7-171-08, being seconded by Councilmember Schmalz, that:

WHEREAS, Resolution No. 5-135-08 approved on May 20, 2008, opened a full-time position of Off-Sale Clerk at Falls Liquors to Teamster #320 employees for applications; and,

WHEREAS, a current Teamster Local #320 employee was interviewed and determined to be qualified for the position.

BE IT RESOLVED, to approve the transfer of Lenny Johnson from part-time Off-Sale Clerk to full-time Off-Sale Clerk, effective July 7, 2008. Mr. Johnson's salary shall remain at the top of the Grade Level 2/Pay Range 2 Off-Sale Clerk salary schedule.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 7-172-08: ADOPTION OF THE PENNINGTON COUNTY ALL-HAZARD MITIGATION PLAN

The City Council reviewed the Pennington County All-Hazard Mitigation Plan. Following discussion, Councilmember Lee introduced Resolution No. 7-172-08, being seconded by Councilmember Cullen, that:

WHEREAS, the City of Thief River Falls has participated in a hazard mitigation planning process as established under the Disaster Mitigation Act of 2000; and,

WHEREAS, the Act establishes a framework for the development of a County Hazard Mitigation Plan; and,

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and,

WHEREAS, the Pennington County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and,

WHEREAS, the Pennington County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and,

WHEREAS, the Pennington County Plan includes a maintenance of implementation process including plan updates, integration of the plan into other planning documents and how Pennington County will maintain public participation and coordination; and,

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and,

WHEREAS, the Pennington County All-Hazard Mitigation Plan will make the County eligible to receive FEMA hazard mitigation grants; and,

WHEREAS, this is a multi-jurisdictional plan and cities that participate in the planning process may choose to also adopt the County Plan.

NOW, THEREFORE, BE IT RESOLVED, that the City of Thief River Falls supports the Pennington County hazard mitigation planning effort and wishes to adopt the All-Hazard Mitigation Plan for Pennington County.

On vote being taken, the resolution was unanimously passed.

DISCUSSION OF ON-SALE LIQUOR LICENSE HOLDERS AND OUTDOOR DECKS/PATIOS

The City Council discussed recent complaints to the City with regard to noise and activities occurring on the outside patio at the Fraternal Order of Eagles Club. The Council received information from the Chief of Police, neighbors of the Eagles Club, and from the Eagles Club Manager. Ken Bakke, Eagles Club Manager, indicated that the Eagles Club is taking steps to remain in compliance of City's noise ordinance and are willing to enforce their own stricter regulations to keep the noise/activity to an acceptable level. Mayor Nordhagen informed Mr. Bakke that if a citation is issued to the Eagles Club by the Police Department, that the Eagles Club may be requested to appear before the City Council to review their liquor license.

**RESOLUTION NO. 7-173-08: APPROVAL OF FRATERNAL ORDER OF EAGLES
AERIE 2368 STOREFRONT RENOVATION PROGRAM LOAN**

A recommendation from Community Development Director Moore was presented. Following discussion, Councilmember Schmalz introduced Resolution No. 7-173-08, being seconded by Councilmember Lee, that:

WHEREAS, the Community Development Advisory Board met on June 26, 2008 to consider a loan application submitted by the Fraternal Order of Eagles Aerie 2368 to assist in the financing of renovations to their business, including an update to the air conditioning unit, installation of new doors, and installation of a handicap ramp; and,

WHEREAS, the Community Development Advisory Board has recommended that the City Council approve the loan as requested.

THEREFORE, BE IT RESOLVED, by the City Council, to accept a Community Development Advisory Board recommendation to grant the Fraternal Order of Eagles Aerie 2368 a Storefront Renovation Loan in the amount of \$14,109.00 payable over five years at 3.5% interest.

On vote being taken, the resolution was passed by a seven-yes vote, one-no (Bendickson) vote.

**RESOLUTION NO. 7-174-08: APPROVAL OF CONTRACT WITH JOAN
ABERCROMBIE FOR COMPLETION OF THE 2009 DEED GRANT APPLICATION
PROCESS**

The City Council reviewed a proposed contract for services with Joan Abercrombie. Following discussion, Councilmember Schmalz introduced Resolution No. 7-174-08, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to authorize the Mayor to execute a contract with Joan Abercrombie for completion of a Small Cities Development Program application to the MN Department of Employment and Economic Development. The City shall pay Ms. Abercrombie up to \$2,000 to complete a pre-application and application, effective June 1, 2008 through February 28, 2009.

On vote being taken, the resolution was unanimously passed.

APPROVAL TO CALL FOR BIDS FOR LIME SLUDGE REMOVAL

The City Council reviewed a request from Director of Utilities Rude. Following discussion, Councilmember Erickson moved, being seconded by Councilmember Kajewski, to authorize the Director of Utilities Rude to call for bids to contract out for lime sludge removal at

the wastewater ponds. Bids shall be accepted until July 30, 2008. On vote being taken, the Chairman declared the motion unanimously carried.

UPCOMING MEETINGS

- Capital Acquisition Committee – July 7, 2008 at 4:30 p.m.
- Budget/Finance Committee – July 8, 2008 at 4:30 p.m.
- Long Range Planning/Annexation Committee – July 9, 2008 at 4:30 p.m.
- Personnel/Labor Committee – July 15, 2008 at 6:00 p.m. (immediately following the City Council meeting).
- City Council Meeting – July 15, 2008 at 5:00 p.m.

ADJOURNMENT

There being no further discussion, Councilmember Lee moved, being seconded by Councilmember Cullen, to adjourn the meeting at 5:55 p.m. On vote being taken, the Chair declared the motion unanimously carried and the meeting adjourned.

Steve Nordhagen, Mayor

Attest: _____
Jodie R. Torkelson, City Administrator