

COUNCIL PROCEEDINGS

March 4, 2008

The City Council of Thief River Falls, Minnesota, met in regular session at 5:00 p.m., on March 4, 2008 in the Council Chambers of City Hall. The following Councilmembers were present: Bendickson, Cullen, Erickson, Holten, Lee, Schmalz, and Nordhagen. Councilmember Kajewski was absent. Mayor Nordhagen chaired the meeting.

APPROVAL OF AGENDA

Councilmember Cullen motioned, being seconded by Councilmember Bendickson, to approve the agenda with the addition of four items. On vote being taken, the motion was unanimously approved and the agenda adopted.

RESOLUTION NO. 3-56-08: APPROVAL OF COUNCIL PROCEEDINGS

Presented as part of the Consent Agenda, Councilmember Schmalz introduced Resolution No. 3-56-08, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to approve the February 19, 2008 Council Proceedings as presented.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-57-08: APPROVAL OF PAYMENT OF BILLS

Presented as part of the Consent Agenda, Councilmember Schmalz introduced Resolution No. 3-57-08, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to authorize payment of the bills and disbursements in the total amount of \$835,681.34. A printout of the approved payments and disbursements is attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-58-08: APPROVAL OF PROGRESSION RAISE FOR TRENT COLLINS, PUBLIC WORKS MAINTENANCE (AIRPORT)

Presented as part of the Consent Agenda, Councilmember Schmalz introduced Resolution No. 3-58-08, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to approve a progression raise for Trent Collins, part-time Public Works Maintenance (Airport) employee. Mr. Collins has completed 1,040 hours of satisfactory employment and shall progress to Step 2 of the Grade Level 4 Public Works Maintenance salary schedule, retroactive to February 15, 2008.

On vote being taken, the resolution was unanimously approved.

**RESOLUTION NO. 3-59-08: APPROVAL OF COMMUNITY DEVELOPMENT
REVOLVING LOAN TO LABEL MARK-IT, INC.**

A Community Development Advisory Board recommendation was presented. Councilmember Bendickson introduced Resolution No. 3-59-08, being seconded by Councilmember Cullen, that:

WHEREAS, the Community Development Advisory Board has considered and recommended approval of a loan application to the CDAB from Label Mark-It, Inc. for Community Development Revolving Loan funds.

THEREFORE, BE IT RESOLVED, by the City Council, to grant Label Mark-It, Inc., a \$150,000.00 Community Development Revolving Loan for purchasing equipment and basic business start-up funds.

Said loan shall be amortized at three and one-half (3.5%) percent interest over a ten (10) year period, with monthly installment payments.

On vote being taken, the resolution was unanimously approved.

**RESOLUTION NO. 3-60-08: APPROVAL OF AGREEMENT WITH CITY OF
CROOKSTON FOR USE OF THIEF RIVER FALLS ANIMAL POUND**

The City Council considered a request submitted by the City of Crookston and supported by Chief Murphy. Following discussion, Councilmember Schmalz introduced Resolution No. 3-60-08, being seconded by Councilmember Erickson, that:

WHEREAS, the City of Crookston currently is not able to adequately care for certain large animals that need to be placed in a temporary animal pound. The City of Crookston is in the process of building a new animal pound in their city, with completion of the building expected to be this spring; and,

WHEREAS, Chief of Police Murphy has indicated that the City of Thief River Falls' animal pound is able to house and care for additional animals, based on space availability, on a temporary basis.

THEREFORE, BE IT RESOLVED, by the City Council, to authorize and direct the Mayor and City Administrator to execute an agreement with the City of Crookston, whereby the City of Thief River Falls will board animals delivered to its animal pound by the City of Crookston for a fee of \$5.00 per animal/per day or fraction thereof. Also, the City of Thief River Falls will dispose of animals upon written request or instructions by the City of Crookston for a fee of \$5.00 per animal.

Said agreement is effective immediately and shall continue in effect for three months and thereafter from a month to month basis until terminated by either the City of Thief River Falls or the City of Crookston.

On vote being taken, the resolution was unanimously approved.

RESOLUTION NO. 3-61-08: APPROVAL OF DEDICATION OF ADDITIONAL RIGHT-OF-WAY RESULTING FROM CONSTRUCTION OF GREENWOOD STREET BRIDGE

The City Council reviewed a request from Public Works Director Lindberg. Lindberg indicated that the additional right-of-way is required for Greenwood Street. Once this area is dedicated for right-of-way, a Right-of-Way Certificate could be filed for accessing federal funds. Following discussion, Councilmember Lee introduced Resolution No. 3-61-08, being seconded by Councilmember Bendickson, that:

RESOLVED, by the City Council, to dedicate the following real property located in the County of Pennington and State of Minnesota, as part of Greenwood Street, for right-of-way purposes:

Those tracts located in Government Lot Two (2), Section Four (4), Township One Hundred Fifty-three (153) North of Range Forty-three (43) West of the Fifth Principal Meridian described as follows:

The North 87 feet of the East 195 feet;
The North 107 feet of the East 390 feet, less the East 195 feet thereof;
The North 132 feet of the East 640 feet, less the East 390 feet thereof; and
The North 187 feet, less the East 640 feet thereof.

Those tracts located in Government Lot Three (3), Section Four (4), Township One Hundred Fifty-three (153) North of Range Forty-three (43) West of the Fifth Principal Meridian described as follows:

The North 100 feet of the West 220 feet; and
The North 150 feet, less the West 220 feet thereof.

The tract located in Government Lot Three (3), Section Thirty-three (33), Township One Hundred Fifty-four (154) North of Range Forty-three (43) West of the Fifth Principal Meridian described as follows:

The South 50 feet.

On vote being taken, the resolution was unanimously approved.

RESOLUTION NO. 3-62-08: APPROVAL OF NO PARKING ON GREENWOOD STREET BETWEEN OAKLAND PARK ROAD AND COLUMBIA AVENUE

Public Works Director Lindberg presented a proposed resolution to the City Council. Following discussion, Councilmember Cullen introduced Resolution No. 3-62-08, being seconded by Councilmember Schmalz, that:

WHEREAS, the City has planned the improvement of Greenwood Street, State Aid Route No. 115, from Minnesota Highway 32 to Pennington Avenue in the City of Thief River Falls, and

WHEREAS, this improvement does not provide adequate width for parking on both sides of the street in a certain area, and approval of the proposed construction as a Municipal State Aid Street project must therefore be conditioned upon certain parking restrictions.

THEREFORE, BE IT RESOLVED by the City Council, to ban parking of motor vehicles on Greenwood Street from Oakland Park Road to Columbia Avenue at all times.

On vote being taken, the resolution was unanimously approved.

RESOLUTION 3-63-08: RESOLUTION OF JURISDICTIONAL APPROVAL FOR CUSTOM INTERIOR SOLUTIONS, INC.

Community Development Director Moore presented a request from Custom Interior Solutions, Inc. Following discussion, Councilmember Cullen introduced Resolution No. 3-63-08, being seconded by Councilmember Schmalz, that:

BE IT RESOLVED, that the City of Thief River Falls is the unit of government in which the project Custom Interior Solutions, Inc. is to be located and Custom Interior Solutions, Inc. will be applying for a loan from the Northwest Regional Enterprise Fund, Inc. of the Northwest Regional Development Commission.

FURTHER BE IT RESOLVED, that Custom Interior Solutions, Inc is hereby authorized to apply to the Northwest Regional Enterprise Fund, Inc. of the Northwest Regional Development Commission for financing with the approval of the City of Thief River Falls.

On vote being taken, the resolution was unanimously approved.

RESOLUTION NO. 3-64-08: APPROVAL OF PROGRESSION RAISE FOR TERRY REWERTZ, WATER TREATMENT PLANT OPERATOR

A recommendation was presented by Director of Utilities Rude. Following discussion, Councilmember Lee introduced Resolution No. 3-64-08, being seconded by Councilmember Schmalz, that:

WHEREAS, the City Council approved the transfer of Terry Rewertz from the position of Water/Wastewater Operator to the position of Water Treatment Plant Operator, effective on September 12, 2007, with the stipulation that he remain at his

current wage (Step 5 – Water/Wastewater Operator salary schedule) for six months.

THEREFORE, BE IT RESOLVED, by the City Council, to approve a progression raise for Terry Rewertz, Water Treatment Plant Operator, effective March 12, 2008. Mr. Rewertz shall progress to Step 6 of the Grade Level 6/Pay Range 6 Water Treatment Plant Operator salary schedule.

It should be noted that Mr. Rewertz shall remain at Step 6 until all the requirements of a Class A certification for water operators is complete.

On vote being taken, the resolution was unanimously approved.

RESOLUTION NO. 3-65-08: APPROVAL OF ANNEXATION REIMBURSEMENT TO ROCKSBURY TOWNSHIP

City Attorney Ihle presented information to the City Council with regard to an agreement with Rocksbury Township for lost taxes due to the annexation of property adopted by Ordinance No. 28, 3rd Series. Following discussion, Councilmember Lee introduced Resolution No. 3-65-08, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council to authorize that the City of Thief River Falls approves a reimbursement agreement with the Township of Rocksbury, whereby the City shall pay Rocksbury Township a total amount of \$136.03, payable in two installments, for property annexed into the City limits, as adopted by Ordinance No. 28, 3rd Series.

On vote being taken, the resolution was unanimously approved.

BOARD AND COMMISSION REPORTS

NWRDC – Councilmember Cullen reported that she attend the Northwest Regional Development Commission meeting and gave a report to them regarding the City's activities.

UPCOMING MEETINGS

- Rural Fire Association, Thursday March 6, 2008 at Noon at the Fire Hall.

ITEM FOR INFORMATION

City Attorney Ihle informed the City Council of the Northern Municipal Power Agency's intent to refund and reissue bonds.

ADJOURNMENT

There being no further discussion, Councilmember Bendickson moved, being seconded by Councilmember Cullen, to adjourn the meeting at 5:39 p.m. On vote being taken, the Chair declared the motion unanimously carried and the meeting adjourned.

Steve Nordhagen, Mayor

Attest: _____
Jodie R. Torkelson, City Administrator