

COUNCIL COMMITTEE OF THE WHOLE
October 9, 2007

CALL TO ORDER: 4:30 p.m. by Mayor Nordhagen

COUNCIL PRESENT: Mayor Nordhagen and Councilmembers Bendickson, Cullen, Erickson, Kajewski, Lee, and Schmalz

COUNCIL ABSENT: Councilmember Holten

STAFF PRESENT: Director of Utilities Rude, Chief of Police Murphy, Electric Superintendent Narlock, Finance Director Johnson, Public Works Director Lindberg, Buildings and Grounds Supervisor Howe, MIS Director Froiland, Street Supervisor Konickson, Airport Manager Josephson, and Sgt. Puetz

OTHERS PRESENT: City Attorney Ihle, City Engineer Kildahl

PRESS PRESENT: KTRF Radio, The Times

The following items were presented and discussed:

1. Fund Balance Reserve Police – Administrative Services
2. **RESOLUTION NO. 10-267-07: APPROVAL TO ACCEPT THIEF RIVER FORD QUOTE FOR POLICE DEPARTMENT VEHICLE**

Police Chief Murphy presented a tabulation of quotes for the purchase of a 2008 police vehicle. Following review and discussion, Councilmember Cullen introduced Resolution No. 10-267-07, being seconded by Councilmember Erickson, that:

WHEREAS, the following three quotes were received for the purchase of a 2008 squad car:

West Side Motors	\$25,605
West Side Motors	\$24,205
Thief River Ford	\$23,160

WHEREAS, Thief River Ford submitted the lowest quote.

THEREFORE, BE IT RESOLVED, by the City Council, to accept the quote of Thief River Ford in the amount of \$23,160.00 for the purchase of a 2008 Crown Victoria Police Interceptor vehicle. It should be noted that 2007

budget funds will be used for this purchase.

On vote being taken, the resolution was unanimously passed.

3. Progression Raise for Dallas Bothum, Off-Sale Clerk.
4. City Streets, Parking Lots and Sidewalks Snow Removal Plans were discussed. Staff was instructed to bring a unified snow removal plan to the next Committee of the Whole for review.
5. Pending Items List was removed from the agenda.
6. **RESOLUTION NO. 10-268-07: APPROVAL TO SURPLUS AND DONATE POLICE DUTY GEAR TO THE NORTHLAND COMMUNITY AND TECHNICAL COLLEGE'S LAW ENFORCEMENT PROGRAM**

Police Chief Murphy presented a recommendation to surplus excess duty gear to the NCTC Law Enforcement Program. Following discussion, Councilmember Bendickson introduced Resolution No. 10-268-07, seconded by Councilmember Kajewski, that:

WHEREAS, the City has purchased new duty gear for its officers and has no further need for the old duty gear, and

WHEREAS, the surplus duty gear has no significant value on the open market, and

WHEREAS, the NCTC Law Enforcement students can use this gear in its Skills program.

THEREFORE, BE IT RESOLVED, to surplus and donate the police department's old duty gear to the Northland Community and Technical College for use by students in their Law Enforcement program.

On vote being taken, the resolution was unanimously passed.

7. **RESOLUTION NO. 10-269-07: APPROVAL OF LETTER OF SUPPORT TO THE INTER-COUNTY COMMUNITY COUNCIL ON THEIR HOUSING DEVELOPMENT PROGRAMS**

City Administrator Torkelson presented a draft letter of support to the Inter-County Community Council for their "new housing development" programs. Following discussion, Councilmember Cullen introduced Resolution No. 10-269-07, being seconded by Councilmember Erickson, that:

WHEREAS, the Inter-County Community Council is considering eliminating its "New Housing Development" type programs, including the Minnesota Department of Corrections Work Crew Programs, and

WHEREAS, these programs have been invaluable to the City in demolishing blighted properties and constructing new homes for low-to-moderate income residents.

THEREFORE, BE IT RESOLVED, to authorize the Mayor to send a letter on behalf of the City to the Inter-County Community Council in support of their programs which benefit low-to-moderate income residents.

On vote being taken, the resolution was unanimously passed.

8. **RESOLUTION NO. 10-270-07: APPROVAL OF GRANT AGREEMENT NO. 91899 TO FUND PURCHASE OF A NEW AIRPORT FURNACE**

The City Council reviewed a grant agreement from the Minnesota Department of Transportation for the purchase of a furnace for the airport terminal building. Following discussion, Councilmember Lee introduced Resolution No. 10-270-07, being seconded by Councilmember Kajewski, that:

WHEREAS, the grant agreement with MnDot is for 70% of \$13,300 of the cost to be from the State with a local share of 30% or \$5,700 from the City, and

WHEREAS, the 2007 Airport budgeted included sufficient funds to cover the local share.

THEREFORE, BE IT RESOLVED, by the City Council, to authorize the Mayor and City Administrator to execute the grant agreement.

On vote taken, the resolution was unanimously passed.

9. **RESOLUTION NO. 10-271-07: APPROVAL OF AGREEMENT NO. 91390 FOR ANNUAL AIRPORT MAINTENANCE FUNDING**

Ron Lindberg, Public Works Director, presented the annual agreement for State Air for Airport Maintenance and Operation funds. Following discussion, Councilmember Lee introduced Resolution No. 10-271-07, being seconded by Councilmember Cullen, that:

WHEREAS, the City desires the financial assistance of the State for

maintenance and operation of the Thief River Falls Regional Airport, and

WHEREAS, the State is willing and authorized by Minnesota Statutes Sections 260.015 and 260.305 to provide financial assistance to the City for its airport.

THEREFORE, BE IT RESOLVED, that:

1. This Agreement is effective upon execution by the City and the State, and will remain in effect for the State fiscal years 2008 and 2009.
2. The City agrees to the limits of State cost participation based upon a formula using runway infrastructure costs. The City has reviewed the runway infrastructure costs assigned its airport as provided by the State and agrees the costs accurately reflect the infrastructure in place.
3. If paint striping of the airport is a part of this agreement as identified in the runway infrastructure costs, the State will contract for the periodic striping of the airport runways and taxiways. The City agrees to the runway infrastructure deduct assigned as its share of airport paint striping. The City agrees to cooperate with the marking operation.
4. The City will keep the landing area and the area around the lights mowed. The grass will be mowed at least 7 feet beyond the lights, and at no time will the grass exceed 6 inches in height on the landing area.
5. If the airport is to remain operational during the winter months, the City will keep at least one landing area, associated taxiway and apron area cleared of snow and ice to the same priority as arterial roads. Snow banks will be kept down so that aircraft wings will clear the, and landing strip markers and/or lights will remain visible.
6. The airport must pass periodic inspections performed by a representative of the Office Aeronautics for compliance with the rules of the Department of Transportation and for compliance with this Agreement. If the airport is not so maintained, then no reimbursement will be made hereunder.
7. The State will reimburse the City for 2/3 of the direct, actual maintenance and operation costs, not to exceed \$102,274.00 of State aid for each State fiscal year.
8. The City will submit a breakdown of its incurred costs to the Director, Office of Aeronautics, quarterly, on forms supplied by the Office of Aeronautics. Costs are to be submitted as follows:
 - a. In October for the period July 1, through September 30.
 - b. In January for the period October 1 through December 31.

- c. In April for the period January 1 through March 31.
- d. In July for the period April 1 through June 30.

In any and all events, costs must be submitted to the Director, Office of Aeronautics, on or before August 1 for each State fiscal year ending June 30. No requests received after August 1 for the preceding State fiscal year will be honored by the State. The State reserves the right to reject items that may not be eligible for reimbursement, and reimbursement may be denied entirely if the airport is not properly maintained in accordance with this Agreement.

- 9. The City has established a zoning authority for the airport, and such authority has completed, or is in the process of and will complete, with due diligence, an airport zoning ordinance in accordance with Minnesota Statutes Section 360.061 to 360.074.
- 10. The State may immediately terminate this agreement if the funds necessary to pay the State's share are not received from the Minnesota Legislature or other funding source. The State will provide notice of such lack of funding as soon as possible. Upon such termination, the State will pay the City a pro-rata share for work performed prior to such notice, to the extent that funds are available.

BE IT FURTHER RESOVED, that the City agrees to State of Minnesota Grant No. 91390 for Airport Maintenance and Operation at the Thief River Falls Regional Airport and that the Mayor and City Administrator are authorized to execute this agreement and any amendments on behalf of the City of Thief River Falls.

On vote taken, the resolution was unanimously passed.

- 10. Greenwood Bridge Timeline was verbally presented by Public Works Director Lindberg.

ADJOURNMENT

Motion by Councilmember Cullen, seconded by Councilmember Schmalz, to adjourn at 5:45 p.m. The motion passed unanimously.

Steve Nordhagen, Mayor

Attest: _____
Jodie R. Torkelson, City Administrator