

COUNCIL PROCEEDINGS

June 5, 2007

The City Council of Thief River Falls, Minnesota, met in regular session at 5:00 p.m., on June 5, 2007 in the Council Chambers of City Hall. The following Councilmembers were present: Bendickson, Cullen, Erickson, Kajewski, Lee, Schmalz, and Mayor Nordhagen. Councilmember Holten was absent. Mayor Nordhagen chaired the meeting.

RESOLUTION NO. 6-140-07: APPROVAL OF COUNCIL PROCEEDINGS

The City Council reviewed three sets of Council Proceedings. Following discussion, Councilmember Lee introduced Resolution No. 6-140-07, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to approve the May 10, 2007 Adjourned Council Proceedings, the May 15, 2007 Council Proceedings, and the May 22, 2007 Council Committee of the Whole Proceedings, as presented.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 6-141-07: APPROVAL OF PAYMENT OF BILLS

Councilmembers Cullen and Bendickson indicated they reviewed the bills prior to the meeting. Following discussion, Councilmember Cullen introduced Resolution No. 6-141-07, being seconded by Councilmember Bendickson, that:

RESOLVED, by the City Council, to authorize payment of the first half of June bills in the amount of \$410,034.52 and the May 14 - 31, 2007 prepayments in the amount of \$550,994.05. A printout of the bills approved for payment is attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 6-142-07: RESOLUTION CALLING FOR A PUBLIC HEARING BY THE CITY COUNCIL ON THE PROPOSED ADOPTION OF A MODIFICATION TO THE DEVELOPMENT PROGRAM FOR DEVELOPMENT DISTRICT NO. 1 AND THE PROPOSED ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 1-7 THEREIN AND THE ADOPTION OF THE TAX INCREMENT FINANCING PLAN THEREFORE

A Planning Commission recommendation was presented. Following discussion, Councilmember Schmalz introduced Resolution No. 6-142-07, being seconded by Councilmember Lee, that:

BE IT RESOLVED by the City Council (the "Council") for the City of Thief River Falls, Minnesota (the "City"), as follows:

Public Hearing. This Council shall meet on June 19, 2007, at approximately 4:45 P.M., to hold a public hearing on the proposed adoption of a Modification to the Development Program for Development District No. 1, the proposed establishment of Tax Increment Financing District No. 1-7, a housing district, and the proposed adoption of a Tax Increment Financing Plan therefore, all pursuant to and in accordance with Minnesota Statutes, Sections 469.124 through 469.165, and Sections 469.174 through 469.1799, inclusive, as amended, in an effort to encourage the development and redevelopment of certain designated areas within the City; and

Notice of Public Hearing, Filing of Program Modification and Plan. City staff is authorized and directed to work with Ehlers & Associates, Inc., to prepare a Modification to the Development Program for Development District No. 1 and a Tax Increment Financing Plan for Tax Increment Financing District No. 1-7 (the "Program Modification and Plan") and to forward documents to the appropriate taxing jurisdictions including Pennington County and Independent School District No. 564. The City Administrator is authorized and directed to cause notice of the hearing, together with an appropriate map as required by law, to be published at least once in the official newspaper of the City not later than 10, nor more than 30, days prior to June 19, 2007, and to place a copy of the Program Modification and Plan on file in the City Administrator's Office at City Hall and to make such copy available for inspection by the public.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 6-143-07: APPROVAL OF CONDITIONAL USE PERMIT FOR REDEEMER LUTHERAN CHURCH FOR PARKING LOT EXPANSION

A Planning Commission recommendation was presented. Following discussion, Councilmember Kajewski introduced Resolution No. 6-143-07, being seconded by Councilmember Lee, that:

WHEREAS, pursuant to public notice, the Planning Commission conducted a public hearing on May 21, 2007 on a Conditional Use Permit application submitted by Redeemer Lutheran Church, 1300 East Nora Street, to allow for the expansion of their parking lot immediately south of the church; and,

WHEREAS, following the hearing, the Planning Commission recommended approval of the Conditional Use Permit based upon the fact that the request meets all eight of the criteria for granting Conditional Use Permits as required by City Code Section 152.024(C)(7) and requirements of City Code Section 152.024(D)(3).

THEREFORE, BE IT RESOLVED, by the City Council, to accept the Planning Commission's recommendation to grant Redeemer Lutheran Church a Conditional Use Permit to reconfigure and resurface their existing parking lot on property legally described as Outlot A, Lots 1, 7, 8, 9 and 10 of Block One and Lots 1,

2, 3, 4, 5, 22, 23, 24, 25, 26, 27, 31, 35, 36, 37, and 38 of Block Three, all in the First Southeast Addition.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 6-144-07: APPROVING REQUEST FOR QUALIFICATIONS FOR CITY ENGINEERING SERVICES

Ron Lindberg, Public Works Director, presented a proposed Request For Qualifications to provide the City with consultant engineering services. Following discussion, Councilmember Lee introduced Resolution No. 6-144-07, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to approve the Request For Qualifications (RFQ) to provide municipal engineering and land surveying services to the City of Thief River Falls and designation as the "City Engineer".

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 6-145-07: APPROVAL OF AMENDMENT TO THE CITY'S 2007 ELECTRIC CONSERVATION IMPROVEMENT PROGRAM

Arlo Rude, Director of Utilities, indicated that information on the application for window rebates does not match the written program adopted by the City Council by Resolution 1-21-07. Following discussion, Councilmember Lee introduced Resolution No. 6-145-07, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to amend the 2007 Electric Conservation Improvement Program adopted by Resolution No. 1-21-07, as follows:

RESIDENTIAL CUSTOMERS
Home Energy Improvement

3. Provide grants for window replacement:

A. Windows: 50% of the cost of the window up to the value of \$300.00 with a maximum of \$150 per window for installation of Low-E Windows (maximum of five).

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 6-146-07: APPROVAL TO PROCEED WITH BEAUTIFICATION PROJECT EAST OF CITY HALL AND ACCEPTANCE OF DONATIONS TOWARD PROJECT

Jodie Torkelson, City Administrator, reported that the Master Gardeners have designed a beautification project of an area immediately east of City Hall. Following discussion,

Councilmember Cullen introduced Resolution No. 6-146-07, being seconded by Councilmember Bendickson, that:

WHEREAS, the Master Gardeners have designed a beautification project on property leased by the City and located immediately east of City Hall, consisting of a garden divided into two sections with a walkway/path and fencing and an Eagle Scout has expressed intent in taking on a portion of this project.

THEREFORE, BE IT RESOLVED, by the City Council, to allow for a beautification project on the property as designed by the Master Gardeners and constructed by an Eagle Scout. Donations will be accepted by the City toward this project for one year.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 6-147-07: APPROVAL TO OBTAIN TREE STUMP REMOVAL QUOTES FOR PARKS AND RECREATION DEPARTMENT

Madelyn Vigen, Parks and Recreation Director, requested that the Parks and Recreation Department obtain quotes for 2007/2008 for tree/stump removal. Following discussion, Councilmember Lee introduced Resolution No. 6-147-07, being seconded by Councilmember Schmalz, that:

RESOLVED, by the City Council, to authorize the Parks and Recreation Director to obtain quotes for boulevard/stump removal within the City of Thief River Falls for a contract period from July 1, 2007 through June 30, 2008.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 6-148-07: APPROVAL OF APPOINTMENT OF NATHAN LARSON, WAYNE NOMELAND, AND PAUL GONSOROWSKI AS VOLUNTEER FIRE FIGHTERS

Jerry Stenseth and Barry Newton, Co-Fire Chiefs, presented the City Council with a recommendation for the appointment of three volunteer firefighters to fill vacancies. Following discussion, Councilmember Schmalz introduced Resolution No. 6-148-07, being seconded by Councilmember Lee, that:

RESOLVED, by the City Council, to appoint Nathan Larson, Wayne Nomeland, and Paul Gonsorowski as Volunteer Firefighters, pending successful completion and passage of criminal history background checks.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 6-149-07: APPROVAL TO AMEND CAFÉ RHOMBUS
INTOXICATING LIQUOR LICENSE TO INCLUDE OUTDOOR SEATING AREA**

The City Council reviewed an amendment to the Café Rhombus Intoxicating Liquor License. Following discussion, Councilmember Kajewski introduced Resolution No. 6-149-07, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to amend the current Intoxicating Liquor License held by Café Rhombus, 1582 US Highway 59 SE, Suite D, to include an outdoor seating area contiguous and compact to the Café Rhombus business. It should be noted that the outdoor eating area is leased to Café Rhombus and insured for this use.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 6-150-07: APPROVAL OF TEMPORARY 3.2% MALT LIQUOR
LICENSES TO PENNINGTON COUNTY FAIR ASSOCIATION**

Two applications for temporary 3.2% malt liquor licenses were reviewed by the City Council. Following discussion, Councilmember Lee introduced Resolution No. 6-150-07, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to grant the Pennington County Fair Association a Temporary 3.2% Malt Liquor License for July 11 – 15, 2007 and a Temporary 3.2% Malt Liquor License for August 31 – September 2, 2007, both at the Pennington County Fairgrounds.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 6-151-07: APPROVAL OF BEER IN THE PARK PERMIT FOR
THIEF RIVER FALLS CHAPTER OF THE MINNESOTA DEER HUNTERS
ASSOCIATION**

The City Council reviewed an application for a Beer in the Park Permit. Following discussion, Councilmember Schmalz introduced Resolution No. 6-151-07, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to approve a Beer in the Park Permit for the Thief River Falls Chapter of the Minnesota Deer Hunters Association in Oakland Park on June 28, 2007 from 5:00 p.m. – 9:00 p.m.

On vote being taken, the resolution was unanimously passed.

BUDGET DISCUSSIONS

The City Council conducted a review of the following proposed 2008 budgets: Fire Department and Police Department.

ADJOURNMENT

There being no further discussion, Councilmember Cullen moved, being seconded by Councilmember Kajewski, to adjourn the meeting at 6:22 p.m. On vote being taken, the Chair declared the motion unanimously carried and the meeting adjourned.

Steve Nordhagen, Mayor

Attest: _____
Jodie R. Torkelson, City Administrator