

COUNCIL PROCEEDINGS

January 2, 2007

The City Council of Thief River Falls, Minnesota, met in regular session at 5:00 p.m., on January 2, 2007 in the Council Chambers of City Hall. The following Councilmembers were present: Bendickson, Cullen, Erickson, Holten, Kajewski, Lee, Schmalz, and Mayor Nordhagen. No Councilmembers were absent. Mayor Nordhagen chaired the meeting.

APPROVAL OF COUNCIL PROCEEDINGS

The City Council reviewed the December 26, 2006 Council Proceedings. Following discussion, Councilmember Cullen moved, being seconded by Councilmember Kajewski, to approve the December 26, 2006 Council Proceedings as presented. On vote being taken, the Chairman declared the motion unanimously carried.

RESOLUTION NO. 1-1-07: APPROVAL OF PAYMENT OF BILLS

Councilmembers Kajewski and Schmalz indicated they reviewed the bills prior to the meeting. Following discussion, Councilmember Schmalz introduced Resolution No. 1-1-07, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to authorize payment of the first half of January bills in the amount of \$189,486.45 and the December 25 - 29, 2006 prepayments in the amount of \$123,862.12. A printout of the bills approved for payment is attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-2-07: APPROVAL TO DECLARE 1995 CUSHMAN 3-WHEEL VEHICLE AS SURPLUS PROPERTY

The City Council reviewed the disposal of a surplus Cushman vehicle. Following discussion, Councilmember Cullen introduced Resolution No. 1-2-07, being seconded by Councilmember Lee, that:

RESOLVED, by the City Council, to declare the Police Division's 1995 Cushman 3-wheel vehicle (Serial No. CUMH3277SL000956) as surplus property and used as a trade-in as part of the purchase of a new Cushman vehicle that was approved by Resolution No. 12-260-06.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-3-07: APPROVAL OF DESIGNATION OF TIMES NEWSPAPER AS OFFICIAL NEWSPAPER

The City Council reviewed items required to be acted upon each January. Following discussion, Councilmember Cullen introduced Resolution No. 1-3-07, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to designate The Times as the official newspaper of the City of Thief River Falls for calendar year 2007.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-4-07: APPROVAL OF OFFICIAL DEPOSITORIES FOR CITY FUNDS

The City Council reviewed items required to be acted upon each January. Councilmember Schmalz introduced Resolution No. 1-4-07, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to appoint the following institutions as official depositories for City funds for calendar year 2007:

Minnesota Municipal Money Market Fund
c/o Voyageur Asset Management Inc.
100 South Fifth Street, Suite 2300
Minneapolis MN 55402

Wells Fargo Bank West, NA
208 Main Avenue North
Thief River Falls MN 56701

Piper Jaffray
800 Nicollet Mall, Suite 800
Minneapolis MN 55402

Wells Fargo Investments
406 Main Avenue
Fargo ND 58126

Northern State Bank
201 3rd Street East
Thief River Falls MN 56701

Border State Bank
1528 Highway 59 South
Thief River Falls MN 56701

RBC Dain Rauscher, Inc.
60 South Sixth Street
Minneapolis MN 55402

Edward D. Jones & Company
105 3rd Street East
Thief River Falls MN 56701

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-5-07: APPROVAL OF NORTHERN STATE BANK COLLATERAL IN EXCESS OF FDIC INSURANCE

The City Council reviewed items required to be acted upon each January. Councilmember Kajewski introduced Resolution No. 1-5-07, being seconded by Councilmember Lee, that:

RESOLVED, by the City Council, to approve an agreement with Northern State Bank for collateral in excess of the FDIC Insurance for 2007.

BE IT FURTHER RESOLVED, to authorize the City Administrator to execute any and all documents necessary relating to this agreement.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-6-07: APPROVAL OF 2007 PROCESS SERVER

The City Council reviewed items required to be acted upon each January. Councilmember Lee introduced Resolution No. 1-6-07, being seconded by Councilmember Erickson, that:

RESOLVED, by the City Council, to appoint the Chief of Police as the process server for calendar year 2007.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-7-07: APPROVAL OF APPOINTMENTS TO BOARDS AND COMMISSIONS

The City Council reviewed the Mayor's recommendations to fill expired terms on various Boards and Commissions of the City. Following discussion, Councilmember Lee introduced Resolution No. 1-7-07, being seconded by Councilmember Schmalz, that:

RESOLVED, by the City Council, to accept the Mayor's recommendations and approve the following appointments:

HOUSING AND REDEVELOPMENT AUTHORITY – 5 year term
Paul Ihle (reappointment)

PLANNING COMMISSION & BOARD OF ADJUSTMENTS AND APPEALS - 3 year term
Rick Reiersen (reappointment)
Donald Barron (reappointment)
LeAnn Nelson (reappointment)

COMMUNITY DEVELOPMENT ADVISORY BOARD – 3 year term
Roger Reuter (reappointment)
Steve Lillestol (reappointment)

POLICE CIVIL SERVICE COMMISSION – 3 year term
LaDawn Olson (reappointment)

TRF REGIONAL LIBRARY BOARD – 3 year term
Chuck Smith (reappointment)
Sandy Parker (new appointment)

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-8-07: APPROVAL OF COUNCILMEMBER APPOINTMENTS TO COMMUNITY AND STATEWIDE BOARDS, COMMISSIONS, AND COMMITTEES

The City Council reviewed proposed appointments to various Boards, Commissions, and Committees. Following discussion, Councilmember Schmalz introduced Resolution No. 1-8-07, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to approve the following appointments to various community/state boards and committees for calendar year 2007:

Airport Advisory Board	Ken Schmalz
Airport Advisory Board	Conrad Holten
City Employee Safety Committee	Conrad Holten
Coalition of Greater Minnesota Cities	Elvera Cullen
Community Development Advisory Board (Ex-Officio)	Steve Nordhagen
Community Development Advisory Board	Ken Schmalz
Community Education Advisory Board	Odette Bendickson
Convention and Visitors Bureau Board	Emery Lee
Jobs, Inc. (Ex-Officio)	Emery Lee
Joint Rocksbury/North/City Zoning Board	Conrad Holten
League of Minnesota Cities	Steve Nordhagen
MEC Joint Powers Board	Floyd Erickson
MN Department of Transportation Variance Board	Steve Nordhagen
Northwest Regional Development Commission	Elvera Cullen
Pennington County Building Committee	Ken Schmalz
Pennington County Historical Society	Odette Bendickson
Pennington County Water Quality Task Force	Glen Kajewski
Planning Commission/Board of Appeals & Adj.	Conrad Holten
Red Lake River Corridor Enhancement Project	Glen Kajewski
TRF Chamber of Commerce Board of Directors	Elvera Cullen
TRF Library Board/Regional Library Board	Odette Bendickson
TRF Youth Development Committee	Floyd Erickson

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-9-07: APPROVAL OF APPOINTMENT OF ACTING MAYOR IN ABSENCE OF MAYOR NORDHAGEN FOR CALENDAR YEAR 2007

The City Council discussed the Acting Mayor designation for 2007. Following discussion, Councilmember Erickson introduced Resolution No. 1-9-07, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to appoint At-Large Councilmember Elvera Cullen as Acting Mayor in the absence of Mayor Nordhagen for calendar year 2007.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-10-07: ADOPTION OF ORDINANCE NO. 26, 3rd SERIES, ESTABLISHING CITY COUNCIL MEETING SCHEDULE

The City Council reviewed a proposed change to the dates of the regular Council meetings. Following discussion, Councilmember Schmalz moved, being seconded by Councilmember Kajewski to have the first reading of Ordinance No. 26, 3rd Series. On vote being taken, the Chairman declared the motion carried.

Following the reading of the ordinance, Councilmember Kajewski introduced Resolution No. 1-10-07, being seconded by Councilmember Lee, that:

RESOLVED, by the City Council, to adopt Ordinance No. 25, 3rd Series, an ordinance amending Section 30.02 of the Code of Ordinances to read: Regular meetings of the Council shall be held in the Council Chambers on the first and third Tuesdays of each month at 5:00 p.m.

Said ordinance shall be published in The Times newspaper and on file in the Office of the City Administrator.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-11-07: APPROVAL OF COUNCIL AS A WHOLE MEETINGS SCHEDULE

The City Council reviewed a proposed schedule for committee meetings of the Council. Following discussion, Councilmember Lee introduced Resolution No. 1-11-07, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to establish the 2nd and 4th Tuesday of each month as dates to conduct Council Committee of the Whole meetings, effective immediately.

On vote being taken, the resolution was unanimously passed.

ADJOURNMENT

There being no further discussion, Councilmember Schmalz moved, being seconded by Councilmember Cullen, to adjourn the meeting at 5:20 p.m. On vote being taken, the Chairman declared the motion unanimously carried and the meeting adjourned until 4:30 p.m. on January 9, 2007.

Steve Nordhagen, Mayor

Attest: _____
Jodie R. Torkelson, City Administrator