

COUNCIL PROCEEDINGS

January 10, 2006

The City Council of Thief River Falls, Minnesota, met in regular session at 5:00 p.m., on January 10, 2006 in the Council Chambers of City Hall. The following Councilmembers were present: Blacklance, Carlson, Cullen, Holten, Kajewski, Schmalz, Worker, and Mayor Wennberg. No Councilmembers were absent. Mayor Wennberg chaired the meeting.

APPROVAL OF COUNCIL PROCEEDINGS

The City Council reviewed the December 27, 2005 Council Proceedings. Following discussion, Councilmember Worker moved, being seconded by Councilmember Cullen, to approve the December 27, 2005 Council Proceedings as presented. On vote being taken, the Chairman declared the motion unanimously carried.

RESOLUTION NO. 1-1-06: APPROVAL OF PAYMENT OF BILLS

Councilmembers Kajewski and Worker indicated they reviewed the bills prior to the meeting. Following discussion, Councilmember Kajewski introduced Resolution No. 1-1-06, being seconded by Councilmember Worker, that:

RESOLVED, by the City Council, to authorize payment of the first half of January bills in the amount of \$349,906.26 and the December 26-30, 2005 prepayments in the amount of \$65,062.27. A printout of the bills approved for payment is attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-2-06: APPROVAL OF DESIGNATION OF TIMES NEWSPAPER AS OFFICIAL NEWSPAPER

Presented as part of the Consent Agenda, Councilmember Worker introduced Resolution No. 1-2-06, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to designate The Times as the official newspaper of the City of Thief River Falls for calendar year 2006.

On vote being taken for the Consent Agenda, the resolution was unanimously passed.

RESOLUTION NO. 1-3-06: APPROVAL OF OFFICIAL DEPOSITORIES FOR CITY FUNDS

Presented as part of the Consent Agenda, Councilmember Worker introduced Resolution No. 1-3-06, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to appoint the following institutions as official depositories for City funds for calendar year 2006:

Minnesota Municipal Money Market Fund
c/o Voyageur Asset Management Inc.
100 South Fifth Street, Suite 2300
Minneapolis MN 55402

Wells Fargo Bank West, NA
208 Main Avenue North
Thief River Falls MN 56701

Piper Jaffray
800 Nicollet Mall, Suite 800
Minneapolis MN 55402

Wells Fargo Investments
406 Main Avenue
Fargo ND 58126

Northern State Bank
201 3rd Street East
Thief River Falls MN 56701

Border State Bank
1528 Highway 59 South
Thief River Falls MN 56701

RBC Dain Rauscher, Inc.
60 South Sixth Street
Minneapolis MN 55402

Edward D. Jones & Company
105 3rd Street East
Thief River Falls MN 56701

On vote being taken for the Consent Agenda, the resolution was unanimously passed.

RESOLUTION NO. 1-4-06: APPROVAL OF NORTHERN STATE BANK COLLATERAL IN EXCESS OF FDIC INSURANCE

Presented as part of the Consent Agenda, Councilmember Worker introduced Resolution No. 1-4-06, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to approve an agreement with Northern State Bank for collateral in excess of the FDIC Insurance for 2006.

BE IT FURTHER RESOLVED, to authorize the City Administrator to execute any and all documents necessary relating to this agreement.

On vote being taken for the Consent Agenda, the resolution was unanimously passed.

RESOLUTION NO. 1-5-06: APPROVAL OF 2006 PROCESS SERVER

Presented as part of the Consent Agenda, Councilmember Worker introduced Resolution No. 1-5-06, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to appoint the Chief of Police as the process server for calendar year 2006.

On vote being taken for the Consent Agenda, the resolution was unanimously passed.

RESOLUTION NO. 1-6-06: APPROVAL OF RENEWAL OF LAWFUL GAMBLING LICENSE FOR THE ELKS LODGE

Presented as part of the Consent Agenda, Councilmember Worker introduced Resolution No. 1-6-06, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to approve a Gambling License Renewal Application, License No. 358, being submitted to the State of Minnesota Gambling Control Board by the Elks Lodge 1308, 123 East 3rd Street, Thief River Falls, MN 56701 to allow for gambling activities located at their location, effective June 1, 2006 through May 31, 2008.

On vote being taken for the Consent Agenda, the resolution was unanimously passed.

RESOLUTION NO. 1-7-06: APPROVAL OF SUBORDINATION AGREEMENT ON HRA HOUSING REHABILITATION LOANS FOR JON FURUSETH

Presented as part of the Consent Agenda, Councilmember Worker introduced Resolution No. 1-7-06, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to authorize and direct the Mayor and City Administrator to execute a Subordination Agreement on mortgages secured by Jon L. Furuseth in regard to property legally described as Lots 22, 23, and 24 of Block 12 in Original Townsite in Thief River Falls.

On vote being taken for the Consent Agenda, the resolution was unanimously passed.

MATTER OF APPOINTMENTS TO BOARDS AND COMMISSIONS

This item was removed from the agenda for further discussion by the Administrative Services Committee.

RESOLUTION NO. 1-8-06: APPROVAL OF CITY COUNCIL APPOINTMENTS TO STATEWIDE AND LOCAL COMMUNITY COMMITTEES

City Council appointments to various state and local community committees were reviewed. Following discussion, Councilmember Worker introduced Resolution No. 1-8-06, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to approve the following appointments to various community/state boards and committees for calendar year 2006:

Airport Advisory Board	Ken Schmalz
Coalition of Greater Minnesota Cities	Elvera Cullen
Community Development Advisory Board (Ex-Officio)	Dale Wennberg
Community Development Advisory Board	Ken Schmalz

Community Education Advisory Board	Harriet Worker
Convention and Visitors Bureau Board	David Carlson
Employee Safety Committee	Conrad Holten
Jobs, Inc. (Ex-Officio)	Terry Blacklance
MEC Joint Powers Board	David Carlson
MN Department of Transportation Variance Board	Dale Wennberg
Northwest Regional Development Commission	Elvera Cullen
Pennington County Building Committee	Ken Schmalz
Pennington County Historical Society	Dale Wennberg
Pennington County Water Quality Task Force	Glen Kajewski
Planning Commission/Board of Appeals & Adjustments	Conrad Holten
Red Lake River Corridor Enhancement Project	Glen Kajewski
TRF Chamber of Commerce Board of Directors	Elvera Cullen
TRF Library Board/Regional Library Board	Harriet Worker
TRF Youth Development Committee	Harriet Worker

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-9-06: APPROVAL OF APPOINTMENT OF DAVID CARLSON AS ACTING MAYOR FOR 2006

The City Council discussed the Acting Mayor designation for 2006. Following discussion, Councilmember Cullen introduced Resolution No. 1-9-06, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to appoint Second Ward Councilmember David Carlson as Acting Mayor in the absence of Mayor Wennberg for calendar year 2006.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-10-06: APPROVAL OF CITY COUNCIL COMMITTEE ASSIGNMENTS FOR 2006

City Council Committee assignments for 2006 were reviewed. Following discussion, Councilmember Schmalz introduced Resolution No. 1-10-06, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to approve the following Council Committee appointments for 2006:

Administrative Services Committee
Glen Kajewski
Dale Wennberg
David Carlson
Ken Schmalz

Parks & Recreation/Public Safety Committee
Dale Wennberg
Harriet Worker
Elvera Cullen
Terry Blacklance

Public Utilities Committee

David Carlson
Conrad Holten
Glen Kajewski
Elvera Cullen

Public Works Committee

Ken Schmalz
Conrad Holten
Harriet Worker
Terry Blacklance

Ad-Hoc Labor Committee

Glen Kajewski and Ken Schmalz

Meeting Schedule:

Administrative Services Committee – 1st & 3rd Tuesday of each month
Parks & Recreation/Public Safety Committee – 1st & 3rd Monday of each month
Public Works Committee – 1st & 3rd Thursday of each month
Public Utilities Committee – 1st Wednesday of each month

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-11-06: APPROVAL OF 2006-2011 CAPITAL IMPROVEMENT PLAN

Mike Moore, Community Development Director, presented an Administrative Services Committee recommendation. Following discussion, Councilmember Kajewski introduced Resolution No. 1-11-06, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to accept an Administrative Services Committee recommendation to approve the 2006-2011 Capital Improvement Plan for the City of Thief River Falls, as amended.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-12-06: APPROVAL OF JOBS, INC. CONTRACT FOR INDEPENDENT SERVICES AGREEMENT

An Administrative Services Committee recommendation was presented. Following discussion, Councilmember Schmalz introduced Resolution No. 1-12-06, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to accept the Administrative Services Committee's recommendation to authorize and the direct the Mayor and City Administrator to execute a Contract for Independent Services between the City of Thief River Falls and Jobs, Inc., for calendar year 2006.

AAA GROUP SERVICES PROGRAM

The City Council was informed that because the City of Thief River Falls is a member of the Chamber of Commerce that the City's employees may participate in the AAA Group Service Program. This item was for information only and no action required by the City Council.

RESOLUTION NO. 1-13-06: APPROVAL OF ADDITIONS TO THE 2006 STREET AND UTILITIES IMPROVEMENT PROJECT FEASIBILITY REPORT AND AMENDING COMPREHENSIVE PLAN

A Public Works Committee recommendation was presented. Following discussion, Councilmember Schmalz introduced Resolution No. 1-13-06, being seconded by Councilmember Kajewski, that:

WHEREAS, the City Council adopted Resolution No. 12-246-05, ordering the preparation of the 2006 Street and Utilities Improvement Project Feasibility Report; and,

WHEREAS, the Public Works Committee has recommended that two additional improvements be included in the Feasibility Report.

THEREFORE, BE IT RESOLVED, by the City Council, to accept the Public Works Committee's recommendation to add the following two improvements to the Feasibility Report:

- 1) Storm Sewer replacement on Davis Avenue – Third Street to Fourth Street and on Fourth Street – Main Avenue to Alley East; and,
- 2) First Street Bridge Maintenance/Repairs

BE IT FURTHER RESOLVED, to amend the 2006-2011 Capital Improvement Plan to incorporate the above proposed improvements.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-14-06: APPROVAL OF PROGRESSION RAISE FOR JANICE DAVIS, FOOD AND BEVERAGE SPECIALIST (PART-TIME)

A Parks and Recreation Committee recommendation was presented. Following discussion, Councilmember Cullen introduced Resolution No. 1-14-06, being seconded by Councilmember Blacklance, that:

RESOLVED, by the City Council, to accept the Parks and Recreation Committee's recommendation to grant Janice Davis, part-time Food and Beverage Specialist, a progression raise to Step 3 of the Food and Beverage Specialist salary schedule, effective upon Ms. Davis reaching 2,080 hours of part-time hours.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-15-06: ACCEPTANCE OF RESIGNATION OF LISA SORENSON, CAD OPERATOR AND AUTHORIZATION TO POST VACANCY

The City Council was informed that the City had received a letter of resignation from Lisa Sorenson, CAD Operator. Following discussion, Councilmember Cullen introduced Resolution No. 1-15-06, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to accept the resignation of Lisa Sorenson, CAD Operator, effective immediately.

BE IT FURTHER RESOLVED, to authorize posting of the vacancy as per Teamster Contract and if no qualified Teamsters apply, advertising the vacancy to the public for filling.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-16-06: ADOPTION OF ORDINANCE NO. 20, 3RD SERIES, AN ORDINANCE REGULATING AND CONTROLLING TOWERS

The City Council reviewed an ordinance with regard to regulating towers in the City. Following discussion, Councilmember Worker moved, being seconded by Councilmember Kajewski, to have the first reading of Ordinance No. 20, 3rd Series. On vote being taken, the Chairman declared the motion unanimously carried.

Following the reading of the ordinance by City Attorney, Paul Ihle, Councilmember Schmalz introduced Resolution No. 1-16-06, being seconded by Councilmember Worker, that:

RESOLVED, by the City Council, to adopt Ordinance No. 20, 3rd Series, an ordinance adding Section 150.06 "Regulating and Controlling Towers" to the City Code. Said ordinance shall be published in the Times newspaper and shall be on file in the Office of the City Administrator.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-17-06: ADOPTING ORDINANCE NO. 21, 3RD SERIES, AN ORDINANCE AMENDING THE ZONING CODE TO INCLUDE TOWERS AS A CONDITIONAL USE IN I-1 AND I-2 DISTRICTS

The City Council reviewed a proposed ordinance. Following discussion, Councilmember Cullen moved, being seconded by Councilmember Kajewski, to have the first reading of Ordinance No. 21, 3rd Series. On vote being taken, the Chairman declared the motion unanimously carried.

Following the reading of the ordinance by City Attorney, Paul Ihle, Councilmember Schmalz introduced Resolution No. 1-17-06, being seconded by Councilmember Carlson, that:

RESOLVED, by the City Council, to adopt Ordinance No. 21, 3rd Series, an ordinance amending Section 152.034(C) and 152.035(C)(4) of the City Code by adding towers as a Conditional Use in the I-1 and I-2 Zoning Districts. Said ordinance shall be published in the Times newspaper and shall be on file in the Office of the City Administrator.

On vote being taken, the resolution was unanimously passed.

ADJOURNMENT

There being no further discussion, Councilmember Cullen moved, being seconded by Councilmember Kajewski, to adjourn the meeting at 5:55 p.m. On vote being taken, the Chairman declared the motion unanimously carried and the meeting adjourned.

Dale Wennberg, Mayor

Attest: _____
Jodie R. Torkelson, City Administrator