

COUNCIL PROCEEDINGS

September 26, 2006

The City Council of Thief River Falls, Minnesota, met in regular session at 5:00 p.m., on September 26, 2006 in the Council Chambers of City Hall. The following Councilmembers were present: Blacklance, Cullen, Holten (arrived at 5:05 p.m.), Kajewski, Schmalz, Worker, and Acting Mayor Carlson. No Councilmembers were absent. Acting Mayor Carlson chaired the meeting.

APPROVAL OF COUNCIL PROCEEDINGS

The City Council reviewed the September 12, 2006 Council Proceedings. Following discussion, Councilmember Worker moved, being seconded by Councilmember Cullen, to approve the September 12, 2006 Council Proceedings as presented. On vote being taken, the Chair declared the motion unanimously carried.

RESOLUTION NO. 9-189-06: APPROVAL OF PAYMENT OF BILLS

Councilmember Schmalz and Acting Mayor Carlson indicated they reviewed the bills prior to the meeting. Following discussion, Councilmember Kajewski introduced Resolution No. 9-189-06, being seconded by Councilmember Worker, that:

RESOLVED, by the City Council, to authorize payment of the second half of September bills in the amount of \$1,510,603.86 and the September 1 - 22, 2006 prepayments in the amount of \$996,062.75. A printout of the bills approved for payment is attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

"MAKE DIFFERENCE DAY" PROCLAMATION

The City Council was presented with a request to acknowledge the importance of volunteering in the community. Following discussion, Councilmember Kajewski moved, being seconded by Councilmember Cullen, to designate October 28, 2006 as "Make a Difference Day" in Thief River Falls and encourages its citizens to observe the day by connecting with neighbors, friends, coworkers and relatives, and with religious, school, and civic groups to engage in projects benefiting our community. On vote being taken, the Chairman declared the motion unanimously carried.

It should be noted that Councilmember Holten arrived at this time.

RESOLUTION NO. 9-190-06: APPROVAL OF SUBMITTAL OF BUSINESS DEVELOPMENT PUBLIC INFRASTRUCTURE GRANT PROGRAM

An Administrative Services Committee recommendation was presented. Following discussion, Councilmember Kajewski introduced Resolution No. 9-190-06, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council that the City of Thief River Falls act as the legal sponsor for project(s) contained in the Business Development Public Infrastructure Grant Application to be submitted on October 2, 2006 and that David Carlson, Acting Mayor, and Jodie Torkelson, City Administrator, are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of the City of Thief River Falls.

BE IT FURTHER RESOLVED, that the City of Thief River Falls has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED, that the City of Thief River Falls has not incurred any costs and has not entered into any written agreements to purchase property.

BE IT FURTHER RESOLVED, that the City of Thief River Falls has not violated any Federal, State, or local laws pertaining to fraud, bribery, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED, that upon approval of its application by the state, the City of Thief River Falls may enter into an agreement with the State of Minnesota for the above-referenced project(s), and that the City of Thief River Falls certifies that it will comply with all applicable laws and regulations as stated in all contract agreements and described in the Compliance Section of the Greater Minnesota Business Development Public Infrastructure Grant.

NOW, THEREFORE BE IT RESOLVED, that David Carlson, Acting Mayor, and Jodie Torkelson, City Administrator, or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project(s) on behalf of the applicant.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 9-191-06: APPROVAL OF PARKS AND RECREATION USER FEES

A Parks and Recreation Committee recommendation was presented. Following discussion, Councilmember Cul- len introduced Resolution No. 9-191-06, being seconded by Councilmember Worker, that:

RESOLVED, by the City Council, to accept the Parks and Recreation Committee's recommendation and approve the following user fees, effective immediately:

	<u>Resident</u>	<u>Non-Resident</u>
<u>Youth Baseball</u>		
7 year olds	\$42.00	\$48.00
8 and 9 year olds	\$48.00	\$54.00
10, 11, & 12 year olds	\$60.00	\$65.00
Family Cap	\$120.00	\$130.00
<u>Tennis</u>	\$42.00	\$48.00
<u>Girl's Softball</u>	\$18.00/participant	
<u>Baseball Association</u>	\$20.00/participant	
<u>Thieves Baseball</u>	\$182.00/team	
<u>Softball</u>		
Men's Softball	\$185.00/team	
Women's Softball	\$185.00/team	
Field Rental	\$220.00 per day for complex (includes field maintenance and personnel)	
Chalked field	\$30.00	
<u>Co-Rec Volleyball</u>	\$80.00/team	
<u>Women's Volleyball</u>	\$80.00/team	
<u>Men's Basketball</u>	\$80.00/team	
<u>Tourist Park</u>		
Camping	\$9.00/night	
Electricity	\$15.00/night with cable	
Full-Hookup	\$18.00/night	
<u>Staging</u>	\$50.00/set	
<u>Bleachers</u>	\$100.00/set	
<u>Picnic Tables</u>	\$20/table (City moves)	\$5/table (renter move)
<u>Picnic Kit</u>	\$5.00/weekday	\$10.00/weekend \$20.00 deposit
<u>Park Shelter Reservation</u>	\$10.00	
<u>Larvicide Briquettes</u>	\$1.25/briquette	\$25.00 per pack of 20 briquettes
<u>Mosquito Spraying</u>	\$180.00/hr. (min. 1 hour charge includes equip/labor/chem.)	
<u>Firewood</u>	\$2.00/bundle	
<u>Wood Chips</u>	Free to City residents \$10/pick-up load non-residents	

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 9-192-06: APPROVAL OF VOLUNTEER FIRE RELIEF ASSOCIATION PENSION INCREASE

A Public Safety Committee recommendation was presented. Following discussion, Councilmember Worker introduced Resolution No. 9-192-06, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to accept the Public Safety Committee's recommendation to approve an increase to the Volunteer Fire Relief Association pension from \$50,000 to \$60,000 per volunteer after 20 years of service.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 9-193-06: RESOLUTION DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF ASSESSMENT ROLL FOR THE 2006 STREET AND UTILITIES IMPROVEMENT PROJECT AND CALLING FOR PUBLIC HEARING

Ron Lindberg, Public Works Director, presented a Public Works Committee recommendation with regard to the 2006 Street and Utilities Improvement Project (Schedules A and B). Following discussion, Councilmember Cullen introduced Resolution No. 9-193-06, being seconded by Councilmember Worker, that:

WHEREAS, a contract has been let for the 2006 Street and Utilities Improvement Project (Schedules A and B) and the contract price for such improvements is \$999,874 and the expenses incurred or to be incurred in the making of such improvements amount to \$129,000 so that the total cost of the improvements will be \$1,128,874.00.

THEREFORE, BE IT RESOLVED, by the City Council, that:

- 1) The portion of the cost of such improvements to be paid by the City is hereby declared to be \$560,574 and the portion of the cost to be assessed or invoiced against benefited property owners is declared to be \$568,300.00.
- 2) Assessments shall be payable in equal annual installments extending over a period of 12 years, the first of the installments to be payable on or before the first Monday in January, 2007, and shall bear interest rate of five and one-half percent (5.5%) per annum from the date of the adoption of the assessment roll;
- 3) The City Administrator, with the assistance of the Public Works Director, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece, or parcel of land within the area affected, without regard to cash valuation as provided by law, and the City Administrator shall file a copy of such proposed assessment in the Office of the City Administrator for public inspection; and,
- 4) The City Administrator shall, upon the completion of such proposed assessments, notify the City Council of its completion.

BE IT FURTHER RESOLVED, that:

- 1) A hearing shall be held on the 18th day of October, 2006 in the Council Chambers of City Hall at 7:00 p.m. to pass upon such proposed assessment and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment;
- 2) The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and the City Administrator shall state in the notice the total cost of the improvement, The City

Administrator shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing; and,

- 3) The owner of any property so assessed may, at any time prior to certification of the assessment to the Pennington County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Administrator, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. The property owner may at any time thereafter, pay to the City the entire amount of the assessment remaining unpaid, with interest accrued to December 31st of the year in which such payment is made. Such payment must be made before November 15th or interest will be charged through December 31st of the succeeding year.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 9-194-06: APPROVAL OF BERT'S TRUCK EQUIPMENT, INC. QUOTE FOR SANITATION DEPARTMENT SNOW PLOW BLADE

A Public Works Committee recommendation was presented. Following discussion, Councilmember Schmalz introduced Resolution No. 9-194-06, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to accept a Public Works Committee recommendation to accept the low quote submitted for a snow plow blade from Bert's Truck Equipment, Inc., in the amount of \$4,459.83 (including tax). One other quote was received from Schultz Garage & Bus Company in the amount of \$4,579.50 (including tax).

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 9-195-06: RESOLUTION NO. 9-195-06: APPROVAL OF VALLEY PETROLEUM QUOTE FOR AIRPORT FUEL FARM VALVES REPLACEMENT

A Public Works Committee recommendation was presented. Following discussion, Councilmember Cullen introduced Resolution No. 9-195-06, being seconded by Councilmember Blacklance, that:

RESOLVED, by the City Council, to accept the Public Works Committee's recommendation to accept the low quote submitted for replacement of the Airport fuel farm valves in the amount of \$6,330 from Valley Petroleum. One other quote was received from Determan-Brownie in the amount of \$7,200.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 9-196-06: APPROVAL OF PROGRESSION RAISE FOR DOUGLAS STACK, PART-TIME PUBLIC WORKS MAINTENANCE (AIRPORT) EMPLOYEE

A Public Works Committee recommendation was presented. Following discussion, Councilmember Worker introduced Resolution No. 9-196-06, being seconded by Councilmember Blacklance, that:

RESOLVED, by the City Council, to accept the Public Works Committee's recommendation to grant Douglas Stack, Public Works Maintenance (Airport) a progression raise. Mr. Stack shall progress to Step 5 of the Grade Level 4 Public Works Maintenance (Airport) wage schedule, retroactive to August 26, 2006.

On vote being taken, the resolution was unanimously passed.

ADJOURNMENT

There being no further discussion, Councilmember Kajewski moved, being seconded by Councilmember Cullen, to adjourn the meeting at 5:35 p.m. On vote being taken, the Chairman declared the motion unanimously carried and the meeting adjourned until 7:00 p.m. for a public informational meeting regarding the lime sludge management system.

David B. Carlson, Acting-Mayor

Attest: _____
Jodie R. Torkelson, City Administrator