

COUNCIL PROCEEDINGS

August 22, 2006

The City Council of Thief River Falls, Minnesota, met in regular session at 5:00 p.m., on August 22, 2006 in the Council Chambers of City Hall. The following Councilmembers were present: Cullen, Holten, Kajewski, Schmalz, Worker, and Acting Mayor Carlson. Absent was Councilmember Blacklance. Acting Mayor Carlson chaired the meeting.

APPROVAL OF COUNCIL PROCEEDINGS

The City Council reviewed two sets of Council Proceedings. Following discussion, Councilmember Worker moved, being seconded by Councilmember Cullen, to approve the August 8, 2006 Hearing Proceedings and the August 8, 2006 Council Proceedings as presented. On vote being taken, the Chair declared the motion unanimously carried.

RESOLUTION NO. 8-157-06: APPROVAL OF PAYMENT OF BILLS

Councilmembers Holten and Kajewski indicated they reviewed the bills prior to the meeting. Following discussion, Councilmember Holten introduced Resolution No. 8-157-06, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to authorize payment of the second half of August bills in the amount of \$360,913.96 and the August 1 - 18, 2006 prepayments in the amount of \$1,103,561.02. A printout of the bills approved for payment is attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 8-158-06: APPROVAL OF AGREEMENT BETWEEN THE CITY OF THIEF RIVER FALLS AND THE THIEF RIVER FALLS CONVENTION AND VISITORS BUREAU, INC.

An Administrative Services Committee recommendation was presented. Following discussion, Councilmember Worker introduced Resolution No. 8-158-06, being seconded by Councilmember Kajewski, that:

WHEREAS, through Ordinance No. 188, 2nd Series, the City of Thief River Falls currently collects a lodging tax from lodging at a hotel, motel, rooming house, tourist court, or resort for the purpose of advertising and promoting the City of Thief River Falls as a tourist and convention center; and,

WHEREAS, the Thief River Falls Convention and Visitors Bureau, Inc., has been established as a non-profit corporation and has the staff, facility, and experience to carry out these objectives.

THEREFORE, BE IT RESOLVED, by the City Council, to accept the Administrative Services Committee's recommendation to authorize and direct the Mayor and City Administrator to execute an agreement between the City of Thief River Falls and the Thief River Falls Convention and Visitors Bureau, Inc., whereby the Thief River Falls Convention and Visitors Bureau shall provide to the City staff with organizational management and sales skills to develop the City's hospitality industry and promote Thief River Falls as a convention and conference center for Northwest Minnesota and provide informational services in answering inquiries about the City via mail, email, telephone, web site, and personal contact. The City shall submit 95% of the lodging tax collected each month to assist in the services provided.

On vote being taken, the resolution was passed by a six-yes vote, with Acting Mayor Carlson abstaining.

RESOLUTION NO. 8-159-06: APPROVAL OF CITY'S DATA PRACTICES POLICY

An Administrative Services Committee recommendation was presented. Following discussion, Councilmember Worker introduced Resolution No. 8-159-06, being seconded by Councilmember Cullen, that:

WHEREAS, pursuant to Minnesota State Statute, Chapter 13, each governmental entity must comply with established procedures with regard to the creation, collection, and release of governmental data.

NOW, THEREFORE BE IT RESOLVED, by the City Council, to readopt the City's Data Practices Act Policy entitled "Public Access to Government Data and Rights of Subjects of Data".

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 8-160-06: APPROVAL OF APPOINTMENT OF KIM MURPHY AS A DATA COMPLIANCE OFFICIAL

An Administrative Services Committee recommendation was presented. Following discussion, Councilmember Worker introduced Resolution No. 8-160-06, being seconded by Councilmember Cullen, that:

RESOLVED, by the City to accept an Administrative Services Committee's recommendation to appoint Kim Murphy, Police Chief, as a Data Compliance Official as it relates to government data of the Police Department.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 8-161-06: APPROVAL OF ELECTION JUDGES FOR 2006 PRIMARY ELECTION

An Administrative Services Committee recommendation was presented. Following discussion, Councilmember Worker introduced Resolution No. 8-161-06, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City to accept an Administrative Services Committee's recommendation to appoint the following persons as election judges for the September 12, 2006 State Primary Election:

WARD ONE

Lilian Richards
Mary Dupree
James Matson

WARD TWO

Pauline Aubol
Leah Thompson
Judith Habedank
Karen Bjerken
Louise McLean
Kay Melvie-Tesch
Myrna Giaugue

WARD THREE

Opal Dargus
Joyce Bulger
Junelle Hoffer
Lisa LeClaire
Clairice DeMeyere
Vivian Brekke

WARD FOUR

Melba Laidley
Audrey Hermanson

WARD FIVE

Donna Koehmstedt
Paulette Odette
Olive Goldsberry
Janet Griffith
Esther Mattson
Judith Reger

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 8-162-06: APPROVAL OF SANITATION PRODUCTS, INC. BID FOR REFUSE PACKER BODY

Ron Lindberg, Public Works Director, presented the City Council with a tabulation of two bids received for a Sanitation Department packer body. Following discussion, Councilmember Cullen introduced Resolution No. 8-162-06, being seconded by Councilmember Schmalz, that:

RESOLVED, by the City Council of Thief River Falls to accept the low bid submitted by Sanitation Products, Inc. in the amount of \$41,050.00 for a Loadmaster Legacy 18 cubic yard packer. One other bid was received from McNeilus Truck & Manufacturing in the amount of \$48,895.00.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 8-163-06: APPROVAL OF SUBMITTAL OF LOCAL ROAD IMPROVEMENT PROJECT APPLICATION TO MNDOT FOR EXTENSION OF GREENWOOD STREET WEST

Ron Lindberg, Public Works Director, presented the City Council with Local Road Improvement Program applications. Following discussion, Councilmember Kajewski introduced Resolution No. 8-163-06, being seconded by Councilmember Worker, that:

RESOLVED, by the City Council to authorize the submittal of Local Road Improvement Program applications to MnDOT for an extension of Greenwood Street west through the City's Industrial Park to provide a link between Minnesota Highway 32 and CSAH #16 and for the realignment of Greenwood Street along the north boundary of Rocksbury Township at the west right-of-way of US Highway 59 within the City of Thief River Falls.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 8-164-06: APPROVAL OF QUOTE SUBMITTED BY EVERGREEN IMPLEMENT FOR COMMERCIAL MOWER

The City Council reviewed five quotes received for a Park and Recreation Department commercial mower. Following discussion, Councilmember Cullen introduced Resolution No. 8-164-06, being seconded by Councilmember Worker, that:

RESOLVED, by the City Council, to accept the low quote submitted by Evergreen Implement in the amount of \$13,845.00 (base bid \$13,000 plus \$845.00 tax) for a 2000 Toro 455 Diesel self-propelled commercial mower for use in the Park and Recreation Department. Four other quotes were received that did not meet specifications.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 8-165-06: APPROVAL OF APPOINTMENT OF VERN WITTENBERG AS ANIMAL CONTROL OFFICER AND ANDREW HART AS ASSISTANT ANIMAL CONTROL OFFICER

A Public Safety Committee recommendation was presented. Following discussion, Councilmember Worker introduced Resolution No. 8-165-06, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to accept the Public Safety Committee's recommendation to appoint Patrol Officer Vern Wittenberg as the City's Animal Control Officer and Andrew Hart as an Assistant Animal Control Officer, with the stipulation that their primary duties are those of a patrol officer.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 8-166-06: ACCEPTANCE OF RESIGNATION OF DAVID B. CARLSON AS 2ND WARD COUNCILMEMBER

David B. Carlson, 2nd Ward Councilmember and Acting-Mayor, indicated to the Council his desire to officially resign as the 2nd Ward Councilmember effective December 31, 2006. Following discussion, Councilmember Schmalz introduced Resolution No. 8-166-06, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to accept the resignation of David B. Carlson as 2nd Ward Councilmember, effective December 31, 2006.

It should be noted that the remaining term, expiring December 31, 2008 shall be placed on the November 7, 2006 General Election ballot for filing.

On vote being taken, the resolution was unanimously passed.

ADJOURNMENT

There being no further discussion, Councilmember Holten moved, being seconded by Councilmember Cullen, to adjourn the meeting until 6 p.m. on August 24, 2006. On vote being taken, the Chair declared the motion unanimously carried and the meeting adjourned.

David B. Carlson, Acting-Mayor

Attest: _____
Jodie R. Torkelson, City Administrator