

**ADJOURNED COUNCIL PROCEEDINGS**  
**Airport Master Plan**

**August 10, 2005**

Pursuant to proper notice, the City Council of Thief River Falls, Minnesota, met in adjourned session at 4:00 p.m. on August 10, 2005 in the Council Chambers of the City of Thief River Falls. The following Councilmembers were present: Kajewski, Worker, Schmalz, Holten, Carlson, Cullen, and Mayor Wennberg. Councilmember Blacklance was absent. Mayor Wennberg chaired the meeting.

**PRESENTATION OF HNTB & WSN PROPOSAL FOR AIRPORT MASTER PLAN UPDATE**

David Black and Andy Olson of HNTB and Dave Kildahl of WSN made a presentation to the City Council for creation of an updated Airport Master Plan.

**PRESENTATION OF ULTEIG AND RS&H PROPOSAL FOR AIRPORT MASTER PLAN UPDATE**

Steve Synhorst and John Scrapper of Ulteig and Joe Jackson, Ken Kloek, and Neal Westland of RS&H made a presentation to the City Council for the creation of an updated Airport Master Plan.

**RESOLUTION NO. 8-165-05: RESOLUTION AUTHORIZING PUBLIC WORKS DIRECTOR TO NEGOTIATE CONTRACT WITH ULTEIG AND RS&H FOR AIRPORT MASTER PLAN**

Following discussion by the City Council of the three presentations for creation of a revised Airport Master Plan, Councilmember Cullen introduced Resolution No. 8-165-05, being seconded by Councilmember Carlson, that:

WHEREAS, the City Council has heard presentations on August 9 and 10, 2005 from three firms for the creation of a revised Airport Master Plan and has rated the presentations in the order of preference of: 1) Ulteig and RS&H; 2) SEH and HDR; and, 3) HNTB and WSN.

THEREFORE, BE IT RESOLVED, by the City Council, to authorize and direct the Public Works Director, Ron Lindberg, to negotiate on behalf of the City of Thief River Falls with Ulteig and RS&H to prepare the City's Airport Master Plan, pending approval and execution of all and any documents relating to the successful negotiation by the City Administrator and Mayor.

BE IT FURTHER RESOLVED, that in the event that the Public Works Director is unable to negotiate an acceptable offer with Ulteig and RS&H, the City authorizes the Public Works Director to negotiate with SEH and HDR, and if no acceptable offer reached, to negotiate with HNTB and WSN.

On vote being taken, the resolution was unanimously passed.

**ADJOURNMENT**

There being no further discussion, Councilmember Cullen moved, being seconded by Councilmember Carlson to adjourn the meeting at 6:40 p.m. On vote being taken, the Chairman declared the motion unanimously carried and the meeting adjourned.

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Dale Wennberg, Mayor

Attest: \_\_\_\_\_  
Jodie R. Torkelson, City Administrator