

COUNCIL PROCEEDINGS

April 26, 2005

The City Council of Thief River Falls, Minnesota, met in regular session at 5:00 p.m., on April 26, 2005 in the Council Chambers of City Hall. The following Councilmembers were present: Kajewski, Worker, Carlson, Holten, Blacklance, Cullen, Schmalz, and Mayor Wennberg. No Councilmembers were absent. Mayor Wennberg chaired the meeting.

APPROVAL OF COUNCIL PROCEEDINGS

The City Council reviewed the April 26, 2005 Council Proceedings. Following discussion, Councilmember Cullen moved, being seconded by Councilmember Worker, to approve the April 26, 2005 Council Proceedings as presented. On vote being taken, the Chairman declared the motion unanimously carried.

RESOLUTION NO. 4-68-05: APPROVAL OF PAYMENT OF BILLS

Mayor Wennberg and Councilmember Holten indicated they reviewed the bills prior to the meeting. Following discussion, Councilmember Holten introduced Resolution No. 4-68-05, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to authorize payment of the second half of April bills in the amount of \$172,875.82. A printout of the bills approved for payment is attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 4-69-05: APPROVAL OF CERTIFICATE OF SUPPORT FOR VALLEY HOME'S APPLICATION TO USDA FOR FINANCIAL ASSISTANCE FOR ASSISTED LIVING DEMENTIA FACILITY

Lynn Geller, representing Valley Home, appeared before the City Council requesting the City's support in their pursuit of financial support to construct a twenty-four unit Assisted Living Dementia facility. Following discussion, Councilmember Worker introduced Resolution No. 4-69-05, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to approve a Certificate of Support for Valley Home's application to the USDA for financial assistance to construct an Assisted Living Dementia facility.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 4-70-05: ACCEPTING PENNINGTON COUNTY ASSESSOR'S RECOMMENDATION FOR MARKET VALUATIONS ON APPEALS PRESENTED AT THE BOARD OF APPEAL AND EQUALIZATION

Adeline Olson, Pennington County Assessor, presented the City Council with a written report containing a review of the property, comparable sales, and recommendations on appeals sub

mitted by property owners at the April 12, 2005 Board of Appeals and Equalization held at the Pennington County Courthouse. Following review and discussion of each of the appeals, Councilmember Cullen introduced Resolution No. 4-70-05, being seconded by Councilmember Carlson, that:

RESOLVED, by the City Council, to accept the Pennington County Assessor's recommendations with regard to each of the following appeals submitted at the April 12, 2005 Board of Appeals and Equalization:

Mr. Darcy Harbott, 125 Fern Road (Parcel No. 25-092-009-60): Accept recommendation that no change be made to the original 2005 estimated market value of \$350,600;

Mr. Michael Skjerven, 214 Horace Avenue North (25-003-285-40): Accept recommendation that no change be made to the original 2005 estimated market value of \$34,600;

Mrs. Kenneth Habedank, 301 Kneale Avenue South (Parcel No. 25-026-037-30): Accept recommendation that no change be made to the original 2005 estimated market value of \$64,000;

Mrs. Vernon Jorgenson, 120 Crocker Avenue South (Parcel No. 25-006-358-00): Accept recommendation that no change be made to the original 2005 estimated market value of \$60,700;

JAK of TRF, Inc. represented by Jim Dagg, 201 Horace Avenue North (Parcel No. 25-003-288-50): Accept recommendation that no change be made to the original 2005 estimated market value of \$316,800;

CSL Developments, Inc., represented by Chad Lian, 320 Oak Avenue North (Parcel No. 25-047-023-00): Accept to reduce the original 2005 estimated market value from \$425,000 to \$312,600;

Ms. Wanda Rolandson, 109 Greenwood Street West (Parcel No. 25-019-018-20): Accept recommendation that no change be made to the original 2005 estimated market value of \$83,700;

Belmont Apartments partnership of TRF, represented by Lori Duchesneau of DW Jones Management, Inc., 1308 Dale Street East (Parcel No. 25-069-002-11): Accept recommendation that no change be made to the original 2005 estimated market value of \$339,200;

Minnesota Greenleaf, LLP, represented by Regan Rohl, 1006 Greenwood Street (Parcel No. 25-103-001-10): Accept to reduce the original 2005 estimated market value from \$997,000 to \$802,600; and,

KMR Development, Inc., represented by Regan Rohl, 201, 205, 209, and 217 Brooks Avenue North (Parcel No. 25-003-350-30): Accept recommendation that no change be made to the original 2005 estimated market value of \$300,400.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 4-71-05: APPROVAL OF PUBLIC WORKS MAINTENANCE (STREET/SANITATION) JOB DESCRIPTION

A Public Works Committee recommendation was presented. Following discussion, Councilmember Blacklance introduced Resolution No. 4-71-05, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to accept the Public Works Committee's recommendation and approve the job description created for a Public Works Maintenance (Street/Sanitation) position.

BE IT FURTHER RESOLVED, to approve the Public Works Maintenance (Street/Sanitation) job description's pay level evaluation as a Grade Level 4 position as it relates to salary.

On vote being taken, the resolution was unanimously passed.

MOTION TO POST PUBLIC WORKS MAINTENANCE (STREET/SANITATION) POSITION FOR FILLING

The Council reviewed the process for filling a Teamster job position in the City. Following discussion, Councilmember Schmalz moved, being seconded by Councilmember Kajewski, to internally post the position of Public Works Maintenance (Street/Sanitation) to Teamster employees for filling, with the understanding that if no qualified Teamster employees apply for the position that the position shall be advertised to the public. On vote being taken, the Chairman declared the motion unanimously carried.

RESOLUTION NO. 4-72-05: APPROVAL OF CRAIG MATTSON, DEPUTY POLICE CHIEF, PROGRESSION RAISE

A Public Safety Committee recommendation was presented. Following discussion, Councilmember Kajewski introduced Resolution No. 4-72-05, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to accept the Public Safety Committee's recommendation and grant Craig Mattson, Deputy Police Chief, a progression raise. Mr. Mattson shall progress to the top step of the MAPS Grade Level 10, for a new salary of \$4,534 per month, effective May 1, 2005.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 4-73-05: APPROVAL OF TERESA MATTISON, JUVENILE OFFICER/INVESTIGATOR, PROGRESSION RAISE

A Public Safety Committee recommendation was presented. Following discussion, Councilmember Carlson introduced Resolution No. 4-73-05, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to accept the Public Safety Committee's recommendation and grant Teresa Mattison, Juvenile Officer/Investigator, a progression raise. Ms. Mattison shall progress to the top step of the Grade Level 7 salary schedule, for a new salary of \$21.25 per hour, effective May 1, 2005.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 4-74-05: APPROVAL OF EMPLOYMENT OF DALE WENNBERG AS INTERIM ARENAS MANAGER

A Parks and Recreation Committee recommendation was presented. Following discussion on the future management of the Ralph Engelstad Arena and submittal of a letter dated April 26, 2005 by a group of interested citizens sharing their thoughts, Councilmember Cullen introduced Resolution No. 4-74-05, being seconded by Councilmember Carlson, that:

WHEREAS, as a result of the sudden resignation of Tom Goddard from REA Events of Grand Forks, the City of Thief River Falls has an immediate need for a manager of the Ralph Engelstad Arena and the Huck Olson Memorial Civic Center; and,

WHEREAS, the City desires time to review all options on management of the arenas in a thorough and thoughtful way; and,

WHEREAS, Dale Wennberg has the necessary qualifications to serve as an Interim Arenas Manager;

NOW, THEREFORE, BE IT RESOLVED, by the City Council to accept a Parks and Recreation Committee recommendation and approve the temporary employment of Dale Wennberg as Interim Arenas Manager, effective May 1, 2005. Mr. Wennberg's salary shall be \$17.35 per hour, with employment not to exceed 1,000 hours or until the City Council hires management for the arenas.

BE IT FURTHER RESOLVED, that as a result of Mayor Wennberg's employment as Interim Arenas Manager, the Council accepts his resignation as a member of the Parks and Recreation Committee for the duration of his employment as the Interim Arenas Manager.

On vote being taken, the resolution was unanimously passed, with Mayor Wennberg abstaining from the vote.

**MAYOR WENNBERG VACATED CHAIR FOR PARKS AND RECREATION
DISCUSSION**

At this time Mayor Wennberg vacated the chair to Vice-Mayor Carlson during discussion of Parks and Recreation Committee business .

**RESOLUTION NO. 4-75-05: APPROVAL OF AGREEMENT WITH SCOTT
BERGLAND AND TIM BERGLAND TO LEASE SPACE AT RALPH ENGELSTAD
ARENA FOR A PRO SHOP**

A Parks and Recreation Committee recommendation was presented. Following discussion, Councilmember Cullen introduced Resolution No. 4-75-05, being seconded by Councilmember Kajewski, that:

NOW, THEREFORE, BE IT RESOLVED, by the City Council, to accept the Parks and Recreation Committee recommendation to authorize and direct the Vice-Mayor and City Administrator to execute a lease with Tim Bergland and Scott Bergland to lease a space at the Ralph Engelstad to conduct a pro shop business. The Berglands shall pay the City \$150 per month, with the term of the contract effective from June 15, 2005 through June 14, 2006.

BE IT FURTHER RESOLVED, to rescind Resolution No. 6-122-04, a resolution establishing a pro shop in the Ralph Engelstad Arena as a City-operated function.

On vote being taken, the resolution was unanimously passed, with Mayor Wennberg abstaining from the vote.

**RESOLUTION NO. 4-76-05: APPROVAL OF QUOTE FROM I.C.E. MARKETING
AND CONSULTING, LTD FOR PURCHASE OF AN ICE PAINTER**

A Parks and Recreation Committee recommendation was presented. Following discussion, Councilmember Cullen introduced Resolution No. 4-76-05, being seconded by Councilmember Schmalz, that:

RESOLVED, by the City Council, to accept the Parks and Recreation Committee recommendation and approve the low quote submitted by I.C.E. Marketing and Consulting, Ltd., in the amount of \$5,146.80 for an ice painting machine, including freight and tax.

It should be noted that one other quote was received from Rink Systems, Inc. in the amount of \$10,224.

On vote being taken, the resolution was unanimously passed, with Mayor Wennberg abstaining from the vote.

MAYOR WENNBERG RESUMED CHAIR

At this time Mayor Wennberg resumed the Chair for remaining Council business.

RESOLUTION NO. 4-77-05: APPROVAL OF INDEPENDENT CONTRACT WITH LES COTA FOR GRASS MOWING SERVICES

An Administrative Services Committee recommendation was presented. Following discussion, Councilmember Schmalz introduced Resolution No. 4-77-05, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to accept an Administrative Services Committee recommendation to authorize and direct the Mayor and City Administrator to execute an Independent Contract agreement with Les Cota to provide grass mowing services for the City effective May 1, 2005 through October 1, 2005.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 4-78-05: APPROVAL OF BEER IN THE PARK PERMIT FOR ALFRED WEIGEL

The Council reviewed an application for a Beer in the Park Permit. Following discussion, Councilmember Kajewski introduced Resolution No. 4-78-05, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to approve a Beer in the Park Permit for Alfred Weigel at Oakland Park on July 3 and 4, 2005.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 4-79-05: APPROVAL OF INDEPENDENT CONTRACT WITH KEN SVEE AT BSW INTERNATIONAL REQUEST FOR WAL-MART PLAN REVIEW

The City Council discussed an Independent Contract with Ken Svee to review the proposed Wal-Mart plan, as requested by BSW International, (architectural firm of Wal-Mart) Following discussion, Councilmember Kajewski introduced Resolution No. 4-79-05, being seconded by Councilmember Cullen, that:

WHEREAS, to expedite the process required for the construction of a Wal-Mart business in the City of Thief River Falls, BSW International, architectural firm for Wal-Mart, has requested a review be accomplished of the Wal-Mart plan;

WHEREAS, because of the current workload, the City's Building Official cannot spend the time required to accomplish the review in an expedited manner; and,

WHEREAS, both the City and BSW International have agreed that the hiring of an Independent Contract to accomplish the review would be beneficial.

NOW, THEREFORE, BE IT RESOLVED, by the City Council, to authorize and direct the Mayor and City Administrator to execute an Independent Contract with Ken Svec to provide services relating to the review of the Wal-Mart plan at fee not to exceed \$4,000.

BE IT FURTHER RESOLVED, that BSW International shall pay the City of Thief River Falls for any and all costs incurred for this plan review.

On vote being taken, the resolution was unanimously passed.

ADJOURNMENT

There being no further discussion, Councilmember Carlson moved, being seconded by Councilmember Kajewski, to adjourn the meeting at 7:20 p.m. On vote being taken, the Chairman declared the motion unanimously carried and the meeting adjourned.

Dale Wennberg, Mayor

Attest: _____
Jodie R. Torkelson, City Administrator