

COUNCIL PROCEEDINGS

March 22, 2005

The City Council of Thief River Falls, Minnesota, met in regular session at 5:00 p.m., on March 22, 2005 in the Council Chambers of City Hall. The following Councilmembers were present: Worker, Carlson, Holten, Blacklance, Cullen, Schmalz, and Mayor Wennberg. Councilmember Kajewski was absent. Mayor Wennberg chaired the meeting.

APPROVAL OF COUNCIL PROCEEDINGS

The City Council reviewed two sets of Council Proceedings. Following discussion, Councilmember Cullen moved, being seconded by Councilmember Worker, to approve the March 7, 2005 Adjourned Council Proceedings and the March 8, 2005 Council Proceedings, as presented. On vote being taken, the Chairman declared the motion unanimously carried.

RESOLUTION NO. 3-58-05: APPROVAL OF PAYMENT OF BILLS

Councilmember Schmalz indicated he reviewed the bills prior to the meeting. Following discussion, Councilmember Schmalz introduced Resolution No. 3-58-05, being seconded by Councilmember Cullen, that:

RESOLVED, by the City Council, to authorize payment of the second half of March bills in the amount of \$279,952.87. A printout of the bills approved for payment is attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-59-05: APPROVAL OF PLANS AND SPECIFICATIONS FOR THE 2005 STREET AND UTILITIES IMPROVEMENT PROJECT AND CALLING FOR ADVERTISEMENT FOR BIDS

Ron Lindberg, Public Works Director, presented a Public Works Committee recommendation. Following discussion, Councilmember Worker introduced Resolution No. 3-59-05, being seconded by Councilmember Cullen, that:

WHEREAS, pursuant to Resolution No. 2-48-05, Widseth, Smith, and Nolting and the City's Engineering Technical Services Department have prepared plans and specifications for the following improvements:

- 1) Spruce Avenue and Woodland Court (south of Allwood Court) – installation of street, storm sewer, sanitary sewer and water main improvements;
- 2) Alice Drive (south of Greenwood Street) – street, storm sewer, and utilities extension;
- 3) Sunrise Court – street construction, including curb and gutter and bituminous paving, and utilities extensions;
- 4) Oak Avenue (south of Cartway Drive) – street construction including curb and gutter and bituminous paving;
- 5) Gausen Court – street construction and utilities extension;

- 6) Nelson Drive (from Hwy 59 to Stevens Drive) – street construction including curb and gutter and bituminous paving;
- 7) Allwood Court –construction of curb and gutter, concrete driveways, and bituminous paving; and,
- 8) Barzen Avenue (south of First Street) – aggregate base street improvements and bituminous paving

and they have presented such plans and specifications to the City Council for approval.

THEREFORE, BE IT RESOLVED, by the City Council, that:

- 1) Such plans and specifications, a copy of which is on file in the Office of the City Administrator, are hereby approved; and,
- 2) The City Administrator shall prepare and cause to be inserted in The Times newspaper and in the Construction Bulletin an advertisement for bids upon the making of such improvements under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be publicly opened, tabulated, and the responsibility of the bidders will be considered in the Council Chambers of City Hall on May 3, 2005 at 11:00 a.m. by the City Administrator and Public Works Director. They shall present their recommendation to the City Council on May 10, 2005 at 5:00 p.m. in the Council Chambers of City Hall, at which time the City Council may act upon the recommendation. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Administrator and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the City Administrator for five percent of the amount of such bid.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-60-05: APPROVAL OF REVTRAK WEBSTORE AND CREDIT CARD CONTRACT

Barry Froiland, MIS Director, presented a Public Utilities Committee recommendation. Following discussion, Councilmember Schmalz introduced Resolution No. 3-60-05, being seconded by Councilmember Carlson, that:

RESOLVED, by the City Council, to accept the Public Utilities Committee's recommendation to authorize and direct the City Administrator to execute a contract with RevTrak to allow residents and customers to pay for City services via the Internet or telephone. Term of the RevTrak contract is effective for one year, with an automatic one-year renewal if no written cancellation is provided.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-61-05: APPROVAL OF TRF RECREATIONAL SKATING CONCESSION STAND SALES REIMBURSEMENT AGREEMENT DURING RECREATIONAL SKATING ICE SHOW

A Public Safety Committee recommendation was presented. Following discussion, Councilmember Cullen introduced Resolution No. 3-61-05, being seconded by Councilmember Worker, that:

RESOLVED, by the City Council, to accept the Public Safety Committee's recommendation and authorize and direct the Mayor and City Administrator to execute a reimbursement agreement with TRF Recreational Skating to provide concession stand services during an ice show on April 9 and 10, 2005. The City shall reimburse TRF Recreational Skating an amount equal to 13% of gross sales (net of sales tax) from the concessions operated during the ice show.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-62-05: APPROVAL OF AGREEMENT WITH TOM GREELIS REGARDING PROPERTY LOCATED IN ROHL'S ADDITION

Paul Ihle, City Attorney, presented a recommendation to the City Council. Following discussion, Councilmember Carlson introduced Resolution No. 3-62-05, being seconded by Councilmember Schmalz, that:

RESOLVED, by the City Council, to authorize and direct the Mayor and City Administrator to execute an agreement between the City and Tom Greelis, Trustee, requiring that the North four feet (4') of Lot Five (5) of Block Two (2) of Rohl's Addition to remain joined with Lot Four (4) of Block Two (2) of Rohl's Addition in order for a building permit to be issued to allow for the construction of a house on said Lot Four (4).

On vote being taken, the resolution was unanimously passed.

ITEMS FOR INFORMATION

- 1) A public meeting regarding the Environmental Information Worksheet for Water Treatment Plant Sludge Management will be held on April 26, 2005 in the Council Chambers.
- 2) The Board of Appeal and Equalization will meet on April 12, 2005 at 9:00 at the County Courthouse.
- 3) The Council expresses its sympathy to the family of Jerry Jensen, an employee of the City's Street Department, who passed away on March 20, 2005.
- 4) The Council expresses its condolences to the Red Lake Tribal Council for the school shooting tragedy that occurred at their High School earlier this week.
- 5) A meeting with State Representative Matt Entenza and the City Council, School District #564 Board, and the Pennington County Commissioners is scheduled for 11 a.m. on March 23, 2005 in the Council Chambers.

ADJOURNMENT

There being no further discussion, Councilmember Carlson moved, being seconded by Councilmember Blacklance, to adjourn the meeting at 5:25 p.m. On vote being taken, the Chairman declared the motion unanimously carried and the meeting adjourned until March 23, 2005 at 11 a.m. in the Council Chambers or Noon on March 31, 2005 in the Council Chambers if the meeting on March 23, 2005 does not have a quorum present.

Dale Wennberg, Mayor

Attest: _____
Jodie R. Torkelson, City Administrator