

COUNCIL PROCEEDINGS

January 11, 2005

The City Council of Thief River Falls, Minnesota, met in regular session at 5:00 p.m., on January 11, 2005 in the Council Chambers of City Hall. The following Councilmembers were present: Kajewski, Carlson, Worker, Holten, Schmalz, and Mayor Wennberg. Councilmembers Blacklance and Cullen were absent. Mayor Wennberg chaired the meeting.

OATH OF OFFICE TO RE-ELECTED OFFICIALS

Paul Ihle, City Attorney, administered the Oath of Office to Mayor Dale Wennberg, Fourth Ward Councilmember Conrad Holten, Councilmember-at-Large Ken Schmalz, and Second Ward Councilmember David B. Carlson, positions which were re-elected for another term from the November 2004 General Election and to those members present who were returning for the new Council year.

APPROVAL OF COUNCIL PROCEEDINGS

The City Council reviewed the December 28, 2004 Council Proceedings. Following discussion, Councilmember Schmalz moved, being seconded by Councilmember Carlson, to approve the December 28, 2004 Council Proceedings as presented. On vote being taken, the Chairman declared the motion unanimously carried.

RESOLUTION NO. 01-01-05: APPROVAL OF PAYMENT OF BILLS

Mayor Wennberg and Councilmember Holten indicated they reviewed the bills prior to the meeting. Following discussion, Councilmember Holten introduced Resolution No. 1-1-05, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to authorize payment of the first half of January bills in the amount of \$415,013.74 and the December prepayments in the amount of \$1,133,799.02. A printout of the bills authorized for payment is attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-2-05: APPROVAL OF DESIGNATION OF THE TIMES AS THE OFFICIAL NEWSPAPER

The City Council discussed the appointment of an official newspaper for City business. Following discussion, Councilmember Kajewski introduced Resolution No. 1-2-05, being seconded by Councilmember Worker, that:

RESOLVED, by the City Council, to designate The Times as the official newspaper of the City of Thief River Falls for calendar year 2005.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-3-05: APPROVAL OF OFFICIAL DEPOSITORIES FOR CITY FUNDS

The City Council reviewed a proposed list of depositories for City funds for calendar year 2005. Following discussion, Councilmember Worker introduced Resolution No. 1-3-05, being seconded by Councilmember Schmalz, that:

RESOLVED, by the City Council, to appoint the following institutions as official depositories for City funds for calendar year 2005:

Minnesota Municipal Money Market Fund
c/o Voyageur Asset Management Inc.
90 South Seventh Street, Suite 4300
Minneapolis MN 55402

Wells Fargo Bank West, NA
208 Main Avenue North
Thief River Falls MN 56701

U.S. Bancorp Piper Jaffray
800 Nicollet Mall, Suite 800
Minneapolis MN 55402

Wells Fargo Investments
901 4th Street SW
Fargo ND 58126

Northern State Bank
201 3rd Street East
Thief River Falls MN 56701

Border State Bank
1528 Highway 59 South
Thief River Falls MN 56701

RBC Dain Rauscher, Inc.
60 South Sixth Street
Minneapolis MN 55402

Edward D. Jones & Company
105 3rd Street East
Thief River Falls MN 56701

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-4-05: APPROVAL OF APPOINTMENTS TO BOARDS AND COMMISSIONS

The City Council reviewed proposed appointments to various Boards and Commissions. Following discussion, Councilmember Kajewski introduced Resolution No. 1-4-05, being seconded by Councilmember Carlson, that:

RESOLVED, by the City Council, to accept the Mayor's recommendation and approve the following appointments:

**PLANNING COMMISSION & BOARD OF ADJUSTMENT AND APPEALS –
3 Year Term:**

David Onkka (reappointment)

Term to expire 1/31/08

John Johnson (reappointment)

Term to expire 1/31/08

Richard Sjoberg (reappointment)

Term to expire 1/31/08

LeAnn Nelson (appointment – fill Cwikla term)

Term to expire 1/31/07

COMMUNITY DEVELOPMENT ADVISORY BOARD – 3 Year Term

Ron Ray (reappointment) Term to expire 1/31/08

POLICE CIVIL SERVICE COMMISSION – 3 Year Term

Kevin Stuckey (reappointment) Term to expire 1/31/08

TRF REGIONAL LIBRARY BOARD – 3 Year Term

James Goldesberry (reappointment) Term to expire 1/31/08

Amy Johnson (reappointment) Term to expire 1/31/08

HOUSING & REDEVELOPMENT AUTHORITY – 5 Year Term

Evie Johnson (reappointment- term correction) Term to expire 1/31/10

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-5-05: APPOINTMENT OF PROCESS SERVER FOR 2005

The City Council discussed the appointment of a process server for calendar year 2005. Following discussion, Councilmember Worker introduced Resolution No. 1-5-05, being seconded by Councilmember Schmalz, that:

RESOLVED, by the City Council, to appoint the Chief of Police as the process server for calendar year 2005.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-6-05: APPROVAL OF CITY COUNCIL COMMITTEE ASSIGNMENTS FOR 2005

The Council discussion the Council Committee structure for calendar year 2005. Following discussion, Councilmember Carlson introduced Resolution No. 1-6-05, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to approve the City Council Committee assignments for 2005 as follows:

Administrative Services Committee

Glen Kajewski
Dale Wennberg
David Carlson
Ken Schmalz

Parks & Recreation/Public Safety Committee

Dale Wennberg
Harriet Worker
Elvera Cullen
Terry Blacklance

Public Utilities Committee

David Carlson
Conrad Holten
Glen Kajewski
Elvera Cullen

Public Works Committee

Ken Schmalz
Conrad Holten
Harriet Worker
Terry Blacklance

Ad-Hoc Labor Committee
Glen Kajewski and Ken Schmalz

Meeting Schedule:

Administrative Services Committee – 1st Wednesday & 3rd Tuesday of each month
Parks & Recreation/Public Safety Committee – 1st & 3rd Monday of each month
Public Works Committee – 1st & 3rd Thursday of each month
Public Utilities Committee – 1st Tuesday of each month

On vote being taken, the resolution was unanimously passed.

MATTER OF COUNCILMEMBER APPOINTMENTS TO VARIOUS COMMUNITY AND STATEWIDE BOARDS AND COMMITTEES TABLED

The Council reviewed a proposed listing of appointments to various community and statewide boards, commissions, and committees. Following discussion, Councilmember Kajewski moved, being seconded by Councilmember Worker, to table this matter until the next scheduled Council Meeting. On vote being taken, the Chairman declared the motion unanimously carried.

RESOLUTION NO. 1-7-05: APPOINTMENT OF DAVID CARLSON AS ACTING MAYOR

Mayor Wennberg asked for nominations for Acting Mayor for calendar year 2005. Following discussion, Councilmember Kajewski nominated David Carlson and introduced Resolution No. 1-10-04, being seconded by Councilmember Schmalz, that:

RESOLVED, by the City Council, to appoint Second Ward Councilmember, David Carlson, as Acting Mayor in the absence of Mayor Wennberg for calendar year 2005.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-8-05: APPROVAL OF SALE OF LAND TO MINNKOTA POWER COOPERATIVE FOR THE MORRIS OWEN SUBSTATION

A Public Utilities Committee recommendation was presented. Following discussion, Councilmember Carlson introduced Resolution No. 1-8-05, being seconded by Councilmember Worker, that:

RESOLVED, by the City Council, to accept the Public Utilities Committee recommendation and approve the sale of property, know as the Morris Owen Substation, to Minnkota Power Cooperative for an amount of \$9,500 plus cost of the transferring the title. Legal description of the property is:

A parcel of land which is the South 144 feet of the North 440 feet of that part of Government Lot Four (4) of Section Three (3), Township One Hundred Fifty-

three (153) North, Range Forty-three (43) West lying West of the Westerly Soo Line Railroad right-of-way line; less the South 120 feet of the West 250 feet of the North 440 feet of said Government Lot Four (4).

It should be noted the sale of the real property does not affect the Comprehensive Plan and therefore this sale does not have to be reviewed by the Planning Commission.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-9-05: APPROVAL OF DISTRIBUTED GENERATION TARIFF

A Public Utilities Committee recommendation was presented. Following discussion, Councilmember Worker introduced Resolution No. 1-9-05, being seconded by Councilmember Holten, that:

RESOLVED, by the City Council, to accept the Public Utilities Committee recommendation and adopt the "Distributed General Tariff", which applies to interconnection and parallel operation of distributed generation fueled by natural gas or a renewable fuel, or another similarly clean fuel or combination of fuels of no more than ten megawatts of interconnected generation to the City of Thief River Falls' electric distribution system.

On vote being taken, the resolution was unanimously passed.

APPROVAL TO CALL FOR REFUSE BAG QUOTES

Ron Lindberg, Public Works Director, indicated that specifications have been prepared for the purchase of City refuse bags. Following discussion, Councilmember Schmalz moved, being seconded by Councilmember Worker, to call for quotes for 390,000 City refuse bags, with quotes to be opened on February 17, 2005 at 11:00 a.m. at City Hall. On vote being taken, the Chairman declared the motion unanimously passed.

RESOLUTION NO. 1-10-05: APPROVAL OF JOBS, INC. CONTRACT FOR INDEPENDENT SERVICES

An Administrative Services Committee recommendation was presented. Following discussion, Councilmember Carlson introduced Resolution No. 1-10-05, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to accept the Administrative Services Committee recommendation to authorize and direct the Mayor and City Administrator to execute a Contract for Independent Services with Jobs, Inc., for calendar year 2005.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-11-05: APPROVAL OF CITY ADVERTISEMENT IN THE NORTHWEST MINNESOTA RIVERLAND VISITORS GUIDE

An Administrative Services Committee recommendation was presented. Following discussion, Councilmember Carlson introduced Resolution No. 1-11-05, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to accept an Administrative Services Committee recommendation to approve the placement of a quarter-page City advertisement in the Riverland Travel Guide to promote tourism in Thief River Falls.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-12-05: APPROVAL OF POSITION TITLE CHANGE OF ENGINEERING TECHNICAL SERVICES SECRETARY TO PUBLIC WORKS SECRETARY

An Administrative Services Committee recommendation was presented. Following discussion, Councilmember Schmalz introduced Resolution No. 1-12-05, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to accept the Administrative Services Committee recommendation and change the position title of “Engineering Technical Services Secretary” to “Public Works Secretary”.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 1-13-05: APPROVAL OF VARIOUS CITY RATES AND FEE

The City Council reviewed a listing of proposed rates and fees. Following discussion, Councilmember Schmalz introduced Resolution No. 1-13-05, being seconded by Councilmember Kajewski, that:

RESOLVED, by the City Council, to approve the following amended rates, fees, or charges, effective March 1, 2005:

CODE	TITLE	LEVEL	BAGS/YR	STICKERS	RATE/MO
50.02 (51.05)	REFUSE COLLECTION CHARGES	Level 1	75	3	\$12.50
		Level 2	100	4	\$14.75
		Level 3	150	6	\$20.50
		Level 4	200	8	\$27.50
		Level 5	250	10	\$34.00
		Level 6	300	12	\$40.50
		HARDSHIP CASES: 50 bags/year			
A consumer shall qualify for the rate for the next regular billing					

		<p>and thereafter while qualifying by filing a sworn or affirmed statement on forms supplied by the Utilities Billing Office stating that:</p> <p>A. That such consumer is 65 years of age or older, or handicapped, or physically disabled; and,</p> <p>B. That such consumer is on a fixed income and that occupants of the household or housekeeping unit come within the following income and net worth standards:</p> <ol style="list-style-type: none"> 1. Individual Occupancy: An individual with an annual income of less than \$10,740.00; or 2. Double Occupancy: An annual income of less than \$14,515.00. and, <p>C. That payment of the regular charge for refuse collection would be a hardship.</p> <p>SENIOR CITIZEN MULTI-FAMILY: A refuse collection charge of \$6.50 per month per housekeeping unit shall be added to, and billed with, the charge for electrical service to said housekeeping unit in residential facilities housing 60 or more consumers 65 years of age or older in a single complex with four or less pickup points. Bags per year – 37.</p> <p>STICKERS (additional) : \$5.00 plus tax</p> <p>BAGS (additional): \$1.50 plus tax</p> <p>DUMPSTER RENTAL: \$25 plus tax per dump.</p>
50.02 54.12 A	RECONNECTION FEE	\$25.00 per reconnect
53.36B 53.38	WASTEWATER RATES & FEES	<p>UNMETERED – \$8.29 per month. If usage is in excess of 6,000 gallons per month, the monthly charge will also include the ‘Volume Charge’.</p> <p>MULTIPLE USERS: Individual basis.</p>
54.12 A	WATER RATES	DISCONNECT CHARGE: \$25.00 per disconnect
91.42A-B	WEED/GRASS	Actual cost incurred by City plus \$10.00 administrative/ proc-

	REMOVAL	essing fee per each mowing.
92.093	PARADE PERMIT FEE	\$20.00
94.01 F	DOG/CAT RELEASE PERMIT	\$15 first day - \$7.50 per each following day
94.02 B3	DUPLICATE LICENSE FEE	\$2.50
110.28 C	PUBLIC DANCE	\$20.00 PER DANCE - plus police fees of \$300. A \$25 damage fee would be imposed upon the applicant who cancels a public dance less than 48 hours before the date of the dance.
113.04	TAXI LICENSE FEES	The annual license fee for the operator's first conveyance is \$35.00 and the annual license fee for each additional conveyance operated under the license is \$20. Provided, however, that if a license vehicle is disabled through mechanical failure or for needed repairs, the license may be temporarily transferred to another conveyance for a seven-day period upon approval by the City.
150.03 E	MOVING PERMIT FEES	\$20
*****	FIREWORKS DISPLAY FEE	\$25.00 per occurrence
*****	AIRPORT HANGAR RENTAL FEES	Hangar Rental "A" \$90.00/month "B" \$95.00/month "D" \$160.00/month "S" \$75.00/month Landing Fees: \$.44 per 1,000 lbs. minimum of \$11 per landing Advertising: 40"x 48" lighted sign - \$105/ three months 30"x 75" unlighted sign - \$42.50/ three months
	OFFICER ON DUTY FEE	College sporting events, dances, and other requests for officers not covered elsewhere - \$36/hour per officer
	STREET REPAIR COSTS	Clay Backfilling Loader (1) \$56 x 4 hrs \$224 & Compaction: Labor (2) \$20/hr x 4 hrs \$160 Provide Dry Materials Loader (1) \$56/hr x 2 hrs \$112 (if required) Trucks (2) \$46/hr x 2 hrs \$184 Aggregate Backfill

			60 cu yd x \$4/cu. yd.	\$240
	Aggregate & Bituminous Surface Repair	Class #5: 30 cu yd x \$6.50 cu yd		\$195
		Bituminous Material: 9 ton x \$30 ton		\$270
		Truck (1) \$46/hr x 2 hrs		\$ 92
		Roller \$30/hr x 2 hrs		\$ 60
		Labor (2) \$20/hr x 2 hrs		\$ 80
	Cleanup	Bituminous Disposal: 2 loads x \$25		\$ 50
		Truck (1) \$46/hr x 2 hrs		\$ 92
		Loader \$56/hr x 1 hr		\$ 56
	Aggregate Base Street Cut			\$400
	Aggregate Surfaced Street Cut			\$300
	Bituminous Repair			\$350
	Gravel Alley			\$200
	Snow Hauling			\$18.00/load
	Motor Grader w/Operator			\$57.00/hour
	Case Loader w/Operator			\$56.00/hour
	Tandem Truck w/ Operator			\$46.00/hour

On vote being taken, the resolution was unanimously passed.

ITEMS FOR INFORMATION

- 1) A Tri-Cities meeting with the City of Crookston, City of Thief River Falls, and City of East Grand Forks will be held on Wednesday, February 16, 2005 at 6:00 p.m. in Crookston.
- 2) The Crosswind Runway at the Airport was scheduled to open on January 10, 2005.

ADJOURNMENT

There being no further discussion, Councilmember Worker moved, being seconded by Councilmember Kajewski, to adjourn the meeting. On vote being taken, the Chairman declared the motion unanimously carried and the meeting adjourned at 5:50 p.m.

 Dale Wennberg, Mayor

Attest: _____
 Jodie R. Torkelson, City Administrator